

NDIAA STEERING COMMITTEE MINUTES

Date: October 29, 2024

Call to order: 7:02 PM

Responsibility Pledge: I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA to always be there. And for that: I am responsible.

Attendance: George M., David O., Steve B., Gene M., Brett C., Joe O., Paul V., Ena C., Cathy T., Robyn P., Fara D., Ann Marie B., Philomena P., Anthony B., Carly L., Laura, Mike C.

Anniversaries: October 11th Carly L. – 5 yrs. Happy Anniversary Carly L.!!

Minutes from Previous Meeting: Motion to accept: Cathy T. offered that the previous report reflects that she intends to step down from her current position. Cathy confirmed that she will work 1 day a week and will continue until we hire a new coordinator, and they are fully trained. Amended and seconded.

Chair: George M. – Stated he's been trained at the Intergroup office and provided a day's service. He has more to learn. He continued by stating that we still need volunteers at the office for Wednesdays.

Further, we still need a Finance Chair. Please inquire with those in the fellowship who may have a desire to help.

The Intergroup Office needs to establish a 2025 budget. Gene M. suggested we use \$59,000 based on our current financial records and the 2024 budget.

The Intergroup Office is continuing to look for an office coordinator. 6 resumes have been received. 4 of the 6 resumes qualify for consideration given the minimum required qualifications. Vice Chair/Chair need to establish an interview and hiring committee. The Vice Chair will ask individuals to be on the committee. We'll also need to train the successful candidate in Quick Books. Cathy T. stated she'll stay on through the hiring and training process.

We are hoping to get the final 2025 budgets established and have a new coordinator hired by the end of 2024 but realize that this is highly unlikely. Stay tuned for more.

The Plain Language Big Book: Ena and Cathy offered that many have inquired about the availability of the Plain Language Big Book. George stated that November 1, 2024 is the date when ordering may begin. Ena inquired about how many books to order and suggested a minimum of 50 copies. Gene stated that the book order pricing break is for 100 books minimum. A decision to order 100 4th

Edition books and 50 Plain Language books or possibly 100 depending on the pricing, on the next order was arrived at by the membership. George commented that he'll bring this topic up at the November 6th Intergroup meeting.

Carly L. asked when the 5th Edition big Book will be available. George responded with a guesstimation of about 2 years.

Vice Chair: David O. – Stated that he doesn't have much to share this month. He also volunteered at the Intergroup Office during the month. We do need additional volunteers to serve.

Treasurer Report: Gene M. – Started with saying that Ena C. and Cathy T. are getting the Quick Books accounting system in shape. The accounting shows that Intergroup is approximately \$9,100 less than where we were last year at this time. Our expenses are higher this year. We want our prudent reserve to be approximately 3 times our current expenses. Currently this total is approx. \$18,000.

Once QB is completed, we will need to do an accurate office inventory and valuation of all assets and adjust our accounting system.

Joe O. suggested visiting various groups in order to call out some of the financial difficulties the intergroup office is having and underscore the importance of the 7th Tradition.

Intergroup Office Report: Ena C./Cathy T.

Contacts: AA Info & 12 Step: 24 AI Anon/Alateen: 0 Literature: 25
Member Miscellaneous: 88 Visitors: 57 Total calls/Contacts: 194

Home answering: Patti R.

Calls: 29 Type: AA Info./Meetings: 20 12-Step: 5 Spanish Speaking: 0
Administrative: 4

Committee Reports:

Area 12 Liaison: Mike C.: – The Area 12 Convention is coming this weekend, November 1st – 3rd at Hyatt Place, Dewey Beach, DE. The event is welcoming walk-ins on the particular days of the convention.

Mike noted that pricing originally quoted for this event has been unexpectedly increased.

Further noted that the Grapevine Magazine is also having financial difficulties and is seeking to increase their subscription base. It would be helpful to spread this information.

Bridging the Gap: Robyn P.: – Stated she needs to get together with Stas to see which institutions are in need of the information packets.

Corrections Commitments: Jack B., Maureen Mc.: Not present. Ena filled in with: Jack texted that 3 of his volunteers recently quit and 5 more signed up.

CPC/PI: Ken H.: – Not present. George filled in with: Ken texted George that he had a recent procedure and is unable to attend. His budget for 2025 is minimal with a need for various pamphlets only.

Finance: Dick H.: – Not present. George filled in with: We need to advertise for qualified Finance Chair candidates.

Institutional Commitments: Tim W.: – Not present. Ena filled in with: The Institutional Commitments Committee has no budget needs. Also, the Salvation Army **will not** be open for Intergroup meetings for Christmas or New Years this year.

Rose from CCD call to report that no one has shown up for the CCD commitment for at least 2 weeks. Ena contacted Meredith from the Main Street Big Book.

Fara D. offered that she's been in touch with some of the people that have attended Hope House meetings and stated that a few have said that some of the attendees would tell the person conducting the meeting they aren't alcoholics and don't need AA. Further, there is a claim that some of the facility staff have stated that the church needs to hold AA meetings as a part of their funding channels. George and Tim are planning to meet with Hope House 1,2, and 3 to ask more questions and do further inquiry into this facility's specific needs.

Literature: Fara D.: – Fara shared past events since September meeting:

DEYPAA Conference: Literature - \$532.50, Donations - \$23.50

October Intergroup meeting: Literature - \$41.00, Donations - \$5.00

Unity Speaker Jam: Literature - \$102.00

Fall Breakfast: Literature - \$159.25, Donations - \$4.75

OckSoberFest: Literature - \$217.50, Donations - \$7.50

Grand Totals: Literature - \$1052.25, Donations - \$40.75

Future Events needing literature:

November 1st through November 3rd: Delaware Area 12 Convention

November 16th: District 5 Sponsor / Sponsee Workshop 1:30 PM - 4:30 PM

November 29th: Long-Timers Meeting: 6:30 PM – 8:30 PM

The following literature items are very low of sold out in the office and need to be reordered.

- I am Responsible, GV-16 – Ena mentioned that this may not be available.

Concerns

New Plain Text Big Book

- How many are being ordered? Had at least 5 requests recently.
- Should we take orders at the Delaware Area 12 Convention? Yes.
- Take Name, Homegroup, Phone, Quantity of books.
- Should I make a flyer stating the Plain Text Big Book will be ordered on November 1st and distributed at a later date? Yes.

When is the next Literature Chair vote? September 2025.

Newsletter: Ann Marie B.: – Published the Coffee Pot Newsletter this month! Thank you for your service Ann Marie! Ann Marie stated that she will have the Newsletter available the first week of every month.

No Budget needs for 2025.

Special Events: Philomena P.:

The NDIAA Fall Breakfast: Total Attendance: 214. 50/50 Raffle: 2 winners - \$273, ea. We need to start planning for the Spring Breakfast; April 27th. Need \$400.00 Deposit. The contract needs to be signed and deposit made.

Bingo Game Night: November 9th. Supplies and Gift Cards have been purchased for 9 games. Need: Candy, Movie gift cards, hot dog rolls and ice.

Long-Timers Meeting: November 29th Friday after Thanksgiving. (3) Speakers have been selected. David S., Bill C., Jay L. Coffee, water and some deserts will be provided.

2025 Budget: The previous year's records show \$9420 for the 2024 budget. I don't need that much for 2025. Approximately \$3000.00.

Unity: Carly L. – Unity Speaker Jam was a great success! Well attended for a 6-hour event. May not do other 6-hour events in the future as this one was tedious and long. In 2025 we will focus on community outreach.

2025 Budget: \$300.00 per event. Figuring out 2 events for the year + \$150.00 for pamphlets. Total; \$750.00.

Web Chair: Laura D. – Behind on publishing minutes and financial records to the NDIAA website. Working to get caught up.

2025 Budget: \$0.00

Old Business: George mentioned that the NDIAA Zoom account topic of past meetings has been resolved. No other items to consider.

New Business: None Mentioned.

Serenity Prayer/Close: 8:11 P.M.