

## NDIAA STEERING COMMITTEE MINUTES

**Date:** September 24, 2024

**Call to order:** 7:00 PM

**Responsibility Pledge:** I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA to always be there. And for that: I am responsible.

**Attendance:** George M., David O., Steve B., Gene M., Brett C., Joe O., Paul V., Ena C., Patti R., Stas W., Robyn P., Jack B., Dick H., Tim W., Fara D., Philomena P., Anthony B.

**Anniversaries:** Tim W. – 3 yrs.

**Minutes from Previous Meeting:** Motion to accept: Accepted and Seconded. Dick H. had questions about the past minutes. Ena C. reported he amended minutes from August.

**Chair:** George M. – Started the meeting by stating that Mike C. and Laura D. had emailed him about him not being able to make the Steering Committee meeting this time.

George also mentioned he and Dave have been trained this week to answer phones at the intergroup office should this be needed in the future.

**Vice Chair:** David O. – Stated he's been involved in the employee review process. He also stated that Cathy T. has communicated she'd like to work fewer hours per week; 1 day instead of 2 days, and is looking to step down by the end of October. The Intergroup office will need to produce a flyer and announce this change at the Intergroup meeting on October 2, 2024 as well as the NDIAA website.

George added that, given the current state of the Intergroup finances and accounting system, it's not clear with regard to raises what he can or can't do in Cathy T.'s circumstance. He added he will announce at the Intergroup meeting that the office is looking for someone who can offer 2 days per week from 8:30 AM to 4:00 PM. He continued by stating he's wanting to be financially prudent and responsible. Lastly, he said he'll have a conversation with Cathy in the coming week to explain the outcome of this discussion.

**Treasurer Report:** Gene M. – Opened by stating that he, Ena and Cathy had participated in a meeting last week with the QuickBooks technical expert and continues to make headway into understanding the QuickBooks online accounting system. He further mentioned that he commonly refers to the bank's records and

our total balance vs. what the bank is showing. Lastly, he'll continue to coordinate with Dick H. moving forward.

He offered as a point of reference that the office account shows a balance that is approximately \$9,000 less than what the balance in January 2024.

Dick H. mentioned various concerns and questions regarding the conversion from QuickBooks desktop version to the online version as well as stating that QuickBooks needs to correct some items from their end. He also looks forward to the Thursday 9:30 AM conference with the QuickBooks experts with Gene.

**Intergroup Office Report:** Ena C.

Contacts: AA Info & 12 Step: 22 AI Anon/Alateen: 0 Literature: 23  
Member Miscellaneous: 64 Visitors: 73 Total calls/Contacts: 182

**Home answering:** Patti R.

Calls: 22 Type: AA Info.: 17 12-Step: 3 Admin./Office: 2  
In Person Meetings: 4 Zoom Meetings: 1

**Committee Reports:**

**Area 12 Liaison:** Mike C.: – Not Present. George, filling in for Mike, stated that the Area 12 Convention will be held at Hyatt Place, Dewey Beach, DE, Nov. 1st – Nov 3rd, 2024.

**Bridging the Gap:** Stas W./ Robyn P.: Stas stated that BTG is extremely slow and that he's had a difficult time getting into the email account. Ena will reach out to Trudi B. who originally set up the email account.

**Corrections Commitments:** Jack B.: – Stated he's working with a great group of guys, 11 in total. He also noted that there's an effort to start up the AA program at James T. Vaughn Correctional Facility in Smyrna. Currently waiting on a response from the Smyrna Dept. of Corrections.

**CPC/PI:** Ken H.: – Not Present. George, filling in for Ken, stated that he received an email from Ken mentioning that this is Celebrate Recovery month. Secondly, he has met up with John W. who may become the Chair of the Committee and Ken will be one of the Committee members.

**Finance:** Dick H.: – Stated he's glad to be back and discussed his recent medical progress and continued recovery. On the topic of Finance, he offered that he's looking forward to taking to the QuickBooks expert and trying to get them to fix

their part of the problems we've been having. Lastly, this is the time of year to start planning for next years' budgets.

**Institutional Commitments:** Tim W.: – Stated that there have been 2 recent items that are noteworthy. There was a meeting assigned to DEYPAA that were missed at Delaware Psychiatric Center. Secondly, an email was received from Kyle D. stating that his group has the Friday night Kirkwood Detox commitment for the month of September and no one signed up for the last Friday (9/27/24) of the month. An email was sent to all Intergroup Reps asking if someone could cover this commitment.

Regarding the past issues discussed in the Committee at Community Collaboration of Delaware, Kim Jones, Deputy Director, responded again to the question of whether men can carry the AA message to this commitment. Kim wanted to say “only men with 5 plus years of sobriety”. However, after discussion with Tim, Chairman of Commitments. It was decided to leave the commitment to Women ONLY!

**Literature:** Fara D.: – Regarding last month's Intergroup meeting on August 28, she wasn't given a report from the person who filled in for her and therefore has no report to share tonight.

Future Events requesting literature:

- September 27 - 29: DEYPAA Conference
- October 5: Unity Speaker Jam - 1:00 PM – 7:00 PM
- October 13: Fall Breakfast - 8:00 AM – 11:00 AM
- October 19: okSOBERfest - 10:00 AM – 2:00 PM
- November 1 - 3: Area 12 - Annual Conference
- November 29: The Annual Long-timers Meeting

**Newsletter:** Ann Marie B.: – Not Present. Ena C. filling in for Ann Marie stated that Ann Marie isn't feeling well tonight. Further, she still has in mind to issue her first newsletter October 1<sup>st</sup>. Thank you Ann Marie for your commitment and service!

**Special Events:** Philomena P. – Started with a summary of the Special Events Committee Meeting held on September 11, 2024. Topics covered in that meeting are:

- NDIASA Fall Breakfast is coming on October 13<sup>th</sup> and that the speaker has been confirmed for this event. The Special Events committee needs to give the final count to Hockessin Memorial Hall and pay the rest of the total by October 7<sup>th</sup>

noon. Ena will email the final count and have the check ready for Dave S. to take to Hockessin Memorial Hall on October 4<sup>th</sup>.

- Bingo Night planned for Nov. 9, 2024 at Limestone Presbyterian Church. Prizes of gift cards and a couple of baskets are also planned. Need the following supplies; \$46.94 Amazon, (9) \$20.00 gift cards, and a \$45.00 Grand Prize Movie Basket. Phil asked for the \$271.94 for these purchases. Motion to accept: Accepted and Seconded. Philomena provided a receipt/order for these items and NDIAA will give Philomena check for \$271.94 by mid October.
- Long Timers Meeting is planned for Friday, Nov. 29, 2024. There will be 3 speakers with 25 years or more and will speak for 15-20 minutes each. Speakers scheduled: Bill C., Jay L., David S.

**Unity:** Anthony B. – The 3 Legacies Annual Speaker Jam is scheduled for October 5<sup>th</sup>, 1:00 PM – 7:00 PM. A Free Event. 6 Speakers, free food, coffee, snacks, potluck, 50/50 raffle, giveaways and fellowship. Limestone Presbyterian Church.

**Web Chair:** Laura D. – Not Present

**Old Business:** None Presented

**New Business:** George mentioned that there's been a discovery at the Intergroup office of an existing Zoom account that was established in about 2021 for the hearing impaired and that Intergroup is apparently continuing to pay for this account. George attended this meeting recently to confirm its continued use, but did not see that it was being used for its intended purpose, hence, for the hearing impaired. George said he reached out to the people in the meeting to confirm who the group contact is with little response. Ena had information regarding this meeting (George had previously attended and got a contact for this zoom meeting). Payment for this Zoom account is being made via an automatic withdrawal through our banking system.

A motion was presented: It was suggested that we discontinue the automatic payment of this account either through the bank website or by direct phone contact with the bank. George. added that he will get in touch with the group treasurer and asked Ena to discontinue ZOOM account.

Motion to accept: A unanimous vote. Accepted and Seconded.

**Serenity Prayer/Close:** 8:07 P.M.