

## NDIAA STEERING COMMITTEE MINUTES

**Date: Sept 26, 2023**

**Call to order:** 7:02 PM

**Responsibility Pledge:** I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA to always be there. And for that: I am responsible.

**Attendance:** Brendon M., Mike J., Steve B., Brett C., Jared F., George McM., Cathy T., Jack B., Maureen Mc., Monica C., Anthony B., Trudi R., Jeff R., Paul V.

**Anniversaries:** None mentioned

**Minutes from Previous Meeting:** Motion to accept: Accepted – none opposed.

**Chair:** Brendon M. – Started the meeting by introducing Paul V., a new Member-at-Large. Thank you for your willingness to serve Paul!

Stated that there are still 2 essential positions open, Vice Chair and Treasurer, following the September 9, 2023 elections. Noted that posting of the open positions needs to occur this week per the Intergroup Bylaws. The posting to include notification of a ‘Special Election’ at the Intergroup meeting. This posting will occur via email and on the NDIAA website.

Intergroup Inventory: Has been scheduled for Sunday, October 15, 2023 at the Nativity Preparatory School, 1515 Linden Street, Wilmington, DE at 10:30 AM. The Moderator will be Fred S. from Area 59 who has been noted to conduct group inventories in his history with the fellowship. Thank you for your service Fred! Stated that the Inventory process is based on the AA Pamphlet P-16, The A.A. Group, Pg. 29, The Group Inventory. Also read were several of the questions included in one of the Steering Committee handouts made available - “Intergroup Group Inventory”. The questions included in this handout are a sampling of a previous Intergroup Group Inventory Questionnaire. General questions and discussion followed.

Mike J. suggested that the availability of these open positions be announced at the various groups and with friends having an interest in service.

Additional discussion occurred regarding appointed positions vs. elected positions vs. duties and responsibilities to uphold the various positions.

**Vice Chair:** Mike J. – New Intergroup office employee - Cathy T. – has been working out well in the respective position. Mention was made of other problems within the office needing attention and resolution.

The new photocopier is now in the Intergroup office and functioning well. The copier has been noted as capable of color reproductions. Also noted was the recent need for software maintenance as the users become more familiar this machine. The resolution was able to occur with the manufacturer's representative through the off-site network connection.

**Treasurer Report:** Dick H. – Not present: Brendon M. mentioned that the Treasurer's Report had been emailed out during the week and asked if there were comments / questions based on any of the membership's review.

Trudi R. brought up that there had been previous inquiry into the continued use of Quickbooks software as currently installed on the Intergroup office computer(s) vs. converting to the online version of Quickbooks. General discussion regarding the convenience and ease of use followed.

**Intergroup Office Report:** Cathy T.

- AA Info: 20
- 12-Step: 2
- Al Anon: 0
- Alateen: 0
- Lit.: 17
- Member Miscellaneous: 44
- Visitors: 60
- Total calls/Contacts: 126

**Home answering:** Patti R.

- Total Calls: 25
- 12-Step: 17
- Meetings: 8

### **Committee Reports:**

**Area 12 Liaison:** Denise B. – Not present. Brendon M.: informed the committee that this position will be made available in the upcoming Special Election as well as the associated Delegate position.

**Bridging the Gap:** Stas W. Not present. Mike J.: Trudi R. has set up the BTG email address for use by all concerned parties. Bridging the Gap includes regional communications from Area 12, Area 29 and Area 59. A.A. is not in any facilities to date. More to come.

### **Corrections Commitments:**

Jack B.: All facility meetings are running smoothly. Has additional volunteers needing security clearance review through Plumber C.C.C.

Maureen M.: Had recent difficulties getting access into Baylor Women's C.I. due to insufficient security staffing at the Institution. Made a suggestion that the meetings could be at Hazel D. Plant (H.D.P.) Treatment Center Level IV in a lunch room. All current women volunteers are booked through the end of the year.

**CPC/PI:** Laura R.: – Not present.

**Finance:** George McM: - No report until 3<sup>rd</sup> Quarter meeting.

**Institutional Commitments:** Jeff R. – 19 total commitments and holding. Thank you for your service Jeff!

**Literature:** Patti R.: – Started by commending the Unity Committee for the August 12 Speaker Jam at Limestone Presbyterian Church. She was able to sell over \$100.00 in literature at this event. Noted that being able to use Venmo worked well toward that outcome. She also attended the Area 12 Assembly and was able to sell in excess of \$100.00 in literature here too.

**Newsletter:** Monica C.: – Will step down at the end of her current term. She is in search of anyone having an interest in service and the NDIAA Newsletter. She asked that a flyer be put together announcing the position opening.

**Special Events:** Trudi S. – Events through the end of the current year -

- The Fall AA Breakfast – October 1 at Hockessin Memorial Hall, tickets still available.
- Halloween Dance – October 21, Limestone Presbyterian Church, \$5 at the door. Light refreshments.
- Long Timers Meeting – Friday, November 24, 6:00 PM. Skyline United Methodist Church, 3100 Skyline Dr, Wilmington, DE.

**Unity:** Anthony B. – Nothing new to report. Anthony's thrilled to know there's a color copier now at the Intergroup Office! Thank you for your service Anthony!!

**Web Chair:** Laura D. – not present.

**Old Business:** Trudi R.: Inquired about the status of the Intergroup office lease agreement review. Response: No further movement on this matter has been made since the last Steering Committee meeting. Noted that our current understanding of the possible lease rate increase by the property Owner is based on a previous years increase. George McM. contributed that a pro-active approach with the property Owner would be helpful in the Steering Committee in determining our options.

**New Business:** None suggested.

**Serenity Prayer/Close: 8: 44 P.M.**