

## NDIAA STEERING COMMITTEE MINUTES

**Date: December 26, 2023**

**Call to order:** 7:01 PM

**Responsibility Pledge:** I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA to always be there. And for that: I am responsible.

**Attendance:** Brendon M., Mike J., Steve B., Jared F., David O., George McM., Ena C., Cathy T., Stas W., Robyn P., Monica C., Philomena P., Joe O.

**Anniversaries:** Cathy T. – 35 years!!

**Minutes from Previous Meeting:** Motion to accept: Accepted with a 2<sup>nd</sup>.

**Chair:** Brendon M. – As noted in the November Steering Committee meeting minutes, Brendon attempted multiple times to get a revised, initialed copy of the new negotiated lease from the Landlord. Brendon was not successful and was assured that each renegotiated lease is an extension of the previous lease.

NERAASA Outreach: Brendon sent out an email in support of this event. Current schedule: February 22 - 25, 2024 – Hershey, PA

**Vice Chair:** Mike J. – Sat with Cathy T. and completed 90-day review and evaluation. Cathy has continued to be successful at securing her position at the Intergroup office! Congratulations Cathy!!!

Pro Works reviewed the HVAC system at the Intergroup office and provided an estimate for annual HVAC servicing. Estimate: \$269.00 including (2) services per year. They also recommended changing out the existing mercury bulb type thermostat to a new programmable electronic thermostat. Quote \$345.00.

Discussion regarding change-out of thermostat 'In House' vs. through Pro-Works. Having Pro-Works do this work includes operational and warranty support. Motion to accept Pro-Works estimates for annual service and the thermostat replacement. Accepted with a 2<sup>nd</sup>.

**Treasurer Report:** Dick H. – Asked if there are questions or concerns regarding the Dec. 18, 2023 Treasurers Report. Motion to accept. Accepted with a 2<sup>nd</sup>.

**Intergroup Office Report:** Ena C.

Contacts: AA Info: 25 12 Step: 5 Al Anon: 0 Alateen: 0

Member Miscellaneous: 33 Visitors: 53 Total calls/Contacts: 116

**Home answering:** Ena C.

Calls: 32 Type: AA Info.: 21 12-Step: 8 Spanish Speaking: 2

### **Committee Reports:**

**Area 12 Liaison:** Not present. No Report

**Bridging the Gap:** Stas W./ Robyn P.

**Corrections Commitments:** Not present. No Report

**CPC/PI:** Laura R.: Not present. No Report

**Finance:** Dick H. – Stated that he will assume the Finance Chair position starting in 2024. We need to get to the end of the year to accurately assess the Intergroup financial condition. The approx. \$3000 shown in the report under Prudent Reserve may be low.

There are some difficulties with first round of pay checks from Paychex. Dick contacted Paychex to sort out the difficulties. More to come.

**Institutional Commitments:** Ena C. – Stated that the papers for the various commitments are ready for the January meeting.

**Literature:** Not present. No Report

**Newsletter:** Monica C.: – Explained her exit strategy from the Newsletter position. Thank you for your dedicated service Monica!!

**Special Events:** Philomena P. – Stated that the committee hasn't met recently but will resume in 2024. Looking forward to a new year and Feb. budget approvals.

**Unity:** Anthony B. – Looking forward to a new year, new events and Feb. budget approvals. Looking for a female co-chair.

**Web Chair:** Not present. No Report. Mike J. suggested that the current open service positions be posted to the NDIAA website.

**Old Business:** None presented.

**New Business:** Dick H. – Mentioned the history of AA and the first Delaware Intergroup started in 1964. In 2024 AA will have been 60 years! He suggested contacting GSO to find the exact registry date. A possible NDIAA celebration event.

**Serenity Prayer/Close: 8:01 P.M.**