

## NDIAA STEERING COMMITTEE MINUTES

Date: July 25, 2023

**Call to order:** 7:01 PM

**Responsibility Pledge:** I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA to always be there. And for that: I am responsible.

**Attendance:** Brendon M., Mike J., Steve B., Brett C., Dick H., George M., Ena C., Denise B., Jeff R., Trudi S., Anthony B., Patti R., Jared F.

**Anniversaries:** Brett C. 38 yrs. Denise B. 14 yrs. Patti R. 4 yrs.

**Minutes from Previous Meeting:** Accepted with revisions. The June 27, 2023 Steering Comm. Minutes; George M. stated under Old Business: Suggested the need to have 'monitary' revised to 'memorial' contribution to GSO in memory of Carolyn W.

All in favor; None opposed.

**Chair:** Brendon M. – Lead the meeting with a statement suggesting an announcement and notification to the entire membership of all officer positions coming available in the upcoming Intergroup service elections in Sept. 2023. Suggestion made to include posting / sharing this information via individual group announcements, emails, texts, and on the NDIAA Website.

**Vice Chair:** Mike J. – Stated he was a part of the Hiring Committee to interview the new Intergroup office staff candidate. Suggested there be a New Hire Policy establishing a 90 Day probationary period with reviews at 30 days, 60 days and at 90 days.

Trudi S.: Move to create a 90 Day probationary period for Intergroup office new hires. Parameters as stated above.

Motion to approve: All in favor; None opposed.

Mike J.; Hiring Committee determined that the candidate is familiar with the program and would be a good fit in this position. The Hiring Committee recommended to hire this candidate.

Trudi S.: Move to hire interviewed candidate at the rate discussed in the Steering Committee meeting.

Motion to approve: All in favor; None opposed.

**Treasurer Report:** Dick H. – Stated he will provide report under Financial Committee.

**Intergroup Office Report:** Ena C.

Contacts: AA Info: 13 12 Step: 1 Al Anon: 0 Alateen: 0  
Member Miscellaneous: 32 Visitors: 68 Total calls/Contacts: 115

**Home answering:** Patti R.

Total Calls: 22 Type: Meeting Info.: 17 AA Info.: 1 12-Step: 4

**Committee Reports:**

**Area 12 Liaison:** Denise B. – Area Committee & Assembly schedule:

August 26, 2023 - Area Committee Meeting via Zoom.

September 9, 2023 - Area Assembly - An in-person event! Connection Community Church, 4744 Summit Bridge Road, Middletown, DE 19709 9:30 am - 2:00 pm. Two action items will be considered. Refer to Delaware AA.org for additional information.

**Bridging the Gap:** Mike J. - Committee to meet on Wednesday, Aug. 2, 2023 with potential BTG coordinator. Mike will report in August the results of this meeting.

**Corrections Commitments:**

Jack B.: Not present. Text submitted to Brendon: “We have both commitments running Plumber Center and Ganderhill. I have five more guys doing a safety briefing tonight at five that makes a total of 14 men for both commitments.”

Maureen M.: Suggested bringing Big Books, meeting lists and additional items into Baylor Women’s C.I. in order to familiarize the women with program literature, materials, etc. and attract more women with the AA program while in prison and after release. Maureen suggested the committee have some financing to afford purchase of program related items for this effort.

Trudi S.: Move to establish \$100.00 one time budget to purchase books, flyers, etc. for program materials.

Motion to approve: All in favor; None opposed.

**CPC/PI:** Laura R.: Not present. Text submitted to Brendon: “... gearing up for connections with college and university health care offices in September.”

**Finance:** Dick H. – Noted that the financial report emailed to committee members earlier this past week is missing group contributions. The Upcoming Halloween Dance budget was submitted and approved by Treasurer and Steering Committee. Trudi suggested \$100 budget for corrections, Treasurer and Steering Committee reviewed and approved.

Dick reviewed the need for an inventory of the Intergroup Office. George M. freely responded that he would be delighted to head up this task. Date to be determined.

The Prudent Reserve is good. The 2023, 6 month statement report has been approved through the Finance Committee. Dick recommended that the Steering Committee approve the 6 month statement report.

Motion to approve: All in favor; None opposed.

The new photocopier to arrive at the Intergroup Office soon. The Finance Committee is scheduled to meet in October. This meeting will address and compile the 2024 Intergroup budget.

**Institutional Commitments:** Jeff R. – Currently holding at 18 active commitments. 5+/- possible new commitments. New contact at Rockford Behavioral Health Center. Because of the centers requirement for background checks for all, this may not work for AA service commitments.

**Literature:** Patti R.: – Requested approval to accept Venmo, PayPal, etc. for literature purchases. This option will help a great deal with future literature purchases. Discussion: Trudi S. mentioned that the current arrangement for electronic payments and transactions is routed through her phone and account(s). This was initially set up for convenience and will need to be reviewed in the days ahead. Brendon suggested the consideration of Intergroup purchasing an inexpensive phone in order to establish a specific Intergroup transaction account. Dick H. stated that PayPal has a 3% transaction fee. Venmo doesn't have a fee. It was suggested we use Cash App. GSO currently uses Cash App. No fees for transactions. We will use VENMO only for now.

**Newsletter:** Monica C.: – Not present. No report.

**Special Events:** Trudi S. – Blue Rocks game was a great time for those that were able to go. Crestmoor Pool Party – to be held on August 26<sup>th</sup>. Needs grill help for this event. Tickets available through your Intergroup Rep., Intergroup Office or at the door the evening of the Pool Party. Fall Breakfast coming on October 1, 2023. Breakfast to be held at Hockessin Memorial Hall. Tickets available through your Intergroup Rep or at the Intergroup Office. No tickets will be sold at the door. October 21st Halloween Dance, pay at the door, \$5.00 per person. Limestone Presbyterian Church. Projecting 2024 Special Events committee 1<sup>st</sup> Quarter workshop. Date to be determined.

**Unity:** Anthony B. – Combined Special Events / Unity Committee Event "3 Legacies" August 12, 2023 at Limestone Presbyterian Church, 12 to 3 PM. Anthony B. stated supplies for this event have been purchased. Unity Committee meeting Friday July 28<sup>th</sup> to review further details.

**Web Chair:** Laura D. – Not present. No report.

**Old Business:**

Trudi S. – Regarding a new email address for Bridging the Gap, Go-Daddy's charge is \$72.00/ yr. Trudi suggested "[Bridgeingthegap@NDIAA.org](mailto:Bridgeingthegap@NDIAA.org)".

Motion to approve: All in favor; None opposed.

**New Business:**

None offered.

**Serenity Prayer/Close: 8: 50 P.M.**