

Northern Delaware Intergroup of Alcoholics Anonymous

Institutional COMMITTEE

The Chair of the Institutions Committee Responsibilities: The Chair of this committee is responsible:

- bring the message of hope for recovery to alcoholics in a variety of treatment settings
- demonstrate to administrators and staff “how it works” and are instruments of attraction to the A.A. program
- provide information about A.A., as well as literature and guidelines for setting up A.A. meetings in treatment facilities and outpatient settings

The Chair will maintain regular contact with Committee members to determine progress toward goals.

The committee purpose:

- Send a list of Treatment Committee meetings to all Intergroup Reps.
- Invite Corrections, Cooperation with the Professional Community, and Public Information Committee liaisons, and Bridging the Gap to Treatment Committee meetings.
- Make presentations to treatment facilities or outpatient treatment settings and offer regular presentations to accommodate staff changes.
- Contact assisted living facilities, to offer A.A. presentations or meetings.
- Contact psychiatric hospitals to offer A.A. presentations or meetings.
- Contact homeless shelters and offer A.A. presentations or meetings.
- Contact sober houses and offer A.A. presentations or meetings.
- Contact outpatient rehabilitation programs and offer A.A. presentations or meetings.
- Contact local Veterans Administration Hospitals or facilities and offer A.A. presentations or meetings.

The Chair of this Committee may select a Co-Chair. The Co-chair would carry out the duties of the Chair in his/her absence or other duties requested by the Chair.

Committee members should be familiar with NDIAA and its various functions.

Expenses Chairperson will follow budget requests as outlined in the financial management guidelines. (No other committee expenses travel. Distance needs to be considered if expensing any travel costs)

Reports – The Institutional Chair or designated representative of committee shall attend both the monthly Steering Committee and monthly Intergroup meetings where they can report activities and/or progress.

The Institutional Committee meetings will be determined by the Chair and/ or Co-chair