

NDIAA STEERING COMMITTEE MINUTES

Call to order: 7:01 PM

Date: April 25, 2023

Attendance: Brendon M., Mike J., Dick H., Brett C., Jared F., George M., Carolyn W., Ena C., Jack B., Jeff R., Pattie R., Monica C., Anthony B., Carly L., Laura D., Trudy, Laura R. Visitors - Maureen M.

Responsibility Pledge: I am responsible, when anyone, anywhere reaches out for help, I want the hand of AA to always be there, and for that, **I am responsible.**

Anniversaries: Mike J. 4 years; Dick H. 37 years

Minutes of previous meeting: Reviewed. Motion to Accept and approved with one corrections: In "Visitors" section, change "Jared F." to "Jim F." from Penna. BTG

Chair Report: Brendon M. stated he met with the Special Events and Finance Committees. He thinks the Breakfast event was a big success and says both the committees are doing well.

Vice Chair report: Mike J. -He has continued working on updating all Intergroup Committee Chair job descriptions. He has made updates in accordance with GSO Service Position Guidelines and standards. Mike circulated the descriptions to all members for review and comment. Mike reports on Bridge the Gap (BTG) Until someone volunteers to Chair this committee, he is leading the development. He circulated a sample sign up sheet for Steering members who might want to be volunteers. He explained that the volunteer is matched by zip code to patients being released from treatment. The volunteer is expected to call the person the day of release and make an attempt to get them to meetings over the course of a week. He has reached out to Kent and Sussex counties, and they may eventually want to be part of our efforts. We will add this job description to the website. Dick points out that usually GAP would be part of Corrections Committee and not a separate entity. George suggested we announce again at next Intergroup for Reps to take back to their groups. Anthony asked about criteria to Chair and will speak to Mike about this after the meeting.

Treasurer Report: Dick emailed the March Summary Financial Statement and current Budget Summary Statement. He stated he had met with the members of the Finance Committee on April 18 to perform our quarterly review of the financial statements. He reported that the statements were reviewed in detail and the committee finds them to be complete and accurate. The Finance Committee Recommendation based on this review: The Finance Committee recommends that the Steering Committee accept and approve a budget increase of \$2500.00 to \$6514.00. Motion to accept the financial report; approved. He further highlighted the need to show in the Budget Report the costs and price increases of 'GoDaddy', our website software provider, 'Zoom Video' software, and 'Avast Antivirus'

software under Equipment / Software. He also repeated his concern stated in the February meeting about group and individual contributions because we are far below our projected contribution income.

Discussion: Trudi asks question about why report on a donation that hasn't come and asks if "expecting" this contribution is in keeping with our Traditions. George says it's important because it demonstrates that we are keeping good records, being transparent and managing the money as we go along.

Motion to accept the Treasurer reports, make and carried.

Central Office report: AA Info: 38 12 Step calls: 9 Alanon: 2 Alateen: 0 Member miscellaneous: 54 Visitors: 74/32 for literature

Total calls/contacts: 175

Home Answering: Patti - Total: 36 calls: Type: 29 for meeting requests, 9 -12-steps calls, 2 Spanish Speaking mtgs., office info. 3 - breakfast tickets.

Committee Reports:

Area 12: Denise is not here. Dick reports because he attended the Area Assembly. Two big issues are that the AA Big Book 5th Edition is still in the works and G.S.O. has 2500 stories that have been offered for consideration for publishing. He also stated that G.S.O. is also coordinating with the prison administrations to provide inmates with electronic Tablets having AA books and literature preinstalled.

Corrections: Jack B. stated that Plumber Center Correctional and Baylor Correctional are in progress and going well. He said about 15 people are to attend security briefing. He introduced Maureen M. who will be coordinating the women's programs volunteers. Maureen has already applied for permission to bring literature into Baylor. They need more support for the women's prison commitment held every other Saturday. Laura R. offered to donate old A.A. Grapevine for Corrections use. Minor discussion regarding getting approval and clearance to bring in the magazines.

CPC: Laura R. There is an upcoming health fair on May 25th that she plans to attend. She added she is working with colleges in New Castle County to try to reach young people.

Finance: Nothing further to report beyond Dick's Treasurer's Report. Dick H. reiterated a couple of points made in his Treasury Report including the suggestion of the Steering Committee accept the Financial Reports as submitted.

Institutional Commitments: Jeff R.: 18 commitments are definite. Hope House has lost a portion of their funding in Delaware as of Nov.30th, we don't know if that will impact our services. No response from Sojourners (Robin). Limen House planning to open a 28 days treatment program in Wilmington after summer start-up.

Literature: Patti R. will be at the Sunday NDIAA Spring Breakfast with books and Literature.

Newsletter: Monica C. – Noted that some members are reporting they're not receiving the monthly newsletter. As a reminder, she offered that 'opting out' of receiving the newsletter on the website requires that the person go through the process to 'opt in' for the newsletter if the person wishes to again receive the newsletter.

Special Events: Trudi S. The Spring Breakfast happens on Sunday, April 30. Tickets still available. The Founders Day Picnic June 11, A speaker has not been selected yet. A Pool Party is being planned for August 26th. The Bus Trip to GSO has been difficult to schedule because the committee wants to get a Friday. Special Events is working with Unity planning their event and exploring the possibility of a Blue Rocks event, in the sober section, for the fall.

Unity: Anthony B. stated that there's a 3-Legacies event being planned at Limestone Presbyterian Church 3201 Limestone Rd, Wilmington, DE, August 12, 12:00 – 3:00 PM. Dick says \$450.00 has been budgeted for this event. 6 speakers are planned: 3 Women/3 Men. 50/50 Raffle. Coffee and snacks. 7th Tradition basket will be passed. Brendon suggests no basket since the budget will can cover costs. Group agrees. Anthony asked if Patti R. if literature would be made available? Yes she will attend. Anthony circulated a flyer designed for this event and requested any input the group may have. Discussion concerning photo likenesses of Bill and Bob shown on the flyer and do they present issues regarding anonymity. Group conscience: Delete the images.

Web Chair: Laura D. has been reviewing all electronic flyers and literature to eliminate all personally identifiable email addresses that appear in these documents because of anonymity. Discussion, she recommends that flyers for website continue to go thru the Main Office email for consistency. Group agrees. Mike points out that the website says 2 yrs sober to be a committee chair but the new bylaws only require 1 yr. Laura will change that. Trudi says there is a new GSO form for new groups to register with them and Laura will follow up with that.

Old Business: None

New Business:

Carly L. (Unity) has started an Excel spreadsheet to track and confirm all active groups in Area 12. She stated that this effort will 'clean-up' and remove any group no longer in operation and identify all active groups in the Intergroup records. She recommended that Committee members contact and confirm any groups the members may know people who attend any of the various meetings. Jeff suggests she send a "google doc" to all members meaning that we could make revisions and everyone else can see the changes. She will work on that. She stated that this effort will be an on-going task and stay tuned for more.

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Trudi S. asked if the Steering Committee will meet during July recalling that, in previous years prior to the pandemic, an annual 1-month break was common. Brendon concerned that skipping a meeting might cause confusion. Would we also skip Intergroup which would be July 5th, right after the holiday. The topic was left 'under consideration' and will be reviewed at May Steering meeting.

Monica C. suggested the group members be considerate and respectful to all in the meeting while each are sharing so each can be heard and responded to appropriately. **She reminds us of the "norm" that we raise our hand and wait to be recognized before we talk.** (This also helps with the person taking minutes)

Jeff R. CCD wants contact information.

Motion to Close at 8:40pm