

STEERING COMMITTEE MTG MINUTES

9/27/22

Call to order: 7:05 p.m.

Responsibility Pledge: I am responsible, when anyone, anywhere reaches out for help. I want the hand of AA to always be there, and for that, I am responsible.

Attendance: Denise, Carolyn, Brendon, Patti, Laura D, Mike, Dick, Missy, Laura R, Cathy

Minutes: Reviewed and accepted

Chair: Denise.

1. Newsletter: we need to promote. Each Steering member should write and article (new business).
2. Furniture
3. Attendance
4. By Laws ad hoc: Geralyn has had Covid for a couple of weeks. Report will not be ready until November. Dick mentioned the nominating committee in December is appointed. We vote in February. Officers and committee chairs are elected/appointed for one-year terms. Member at Large and Treasurer are two year terms.

Treasurer Report: Dick. All officers present (4) accepted the Financial Statements. A new format was presented for the Special Events report from Quickbooks for Steering to view. Regarding the office lease, Dick recommends that we go through the exercise of looking at other properties even though we get a good deal at Trolley. It was asked why we need to look. Brendon mentioned due diligence. We should let the membership know. Denise suggested a memo be written to Steering regarding the need for AdHoc and to discuss at next meeting. Carolyn will put the memo together. (Thank you!)

Vice Chair: Brendon. Habitat for Humanity taking the two sofas. Carolyn and Ena did an extensive search on this situation. Chairs will be dumped. Would like to

purchase new stacking chairs (12) at \$29.99 each. A photo was passed out for review. Voted to dump old chairs and allow \$400 budget for new chairs.

Office Info: Carolyn

Total contacts: 176 Homeanswering: 25 (18 mtg; 3 12-step; 4 misc)

AA Info: 20 12 step: 4 Alanon: 4 Alateen: 0 Misc: 94 Visitors: 54

Grapevines ordered. Ena put together flyer with what will be available (distributed to Steering). Scheduled refresher course for office volunteers on 10/24/22 at 6 p.m. Diane B is returning to the office.

Patti asked the duties of the Member at Large. Mike replied that he steps in a helps wherever needed.

CPC: Laura thanked Patti and Denise for staffing Oktoberfest for literature. Mentioned getting package together for radio.

Finance Chair: Dick. Nothing to report.

Institutional Commitments: N/A

Literature: Patti.

1. Breakfast was awesome. Literature sold \$253.90; \$2.75 donated (someone's change)
2. Putting together gift ideas for the holidays.
3. Prison books: Provided an inventory and asked if they could be sold. There was much discussion. Brendon suggested we ask the prison if they would accept these books, since they were specifically donated for the prison. Carolyn has contacts at the prison and is willing to call.
4. Volunteers love doing homeanswering. There was a hybrid training session on 9/24/22 with 8 total attendees (5 live; 3 ZOOM; 4 brand new)

Newsletter: N/A

Special Events: Missy. Have a New Years Eve party in mind. Frank has access to a free place by Target Naamans Rd. It was suggested to offer \$50 rental fee. Dick suggested to AA and Alanon speakers. Rentals of tables, linens will be approximately \$1,000.00. Proposal needs to go to Dick first, then Steering. Missy will discuss further with committee. Ramsey's offered us a Bonfire Night for

\$10/person. Asking for approval to received \$50 for hot chocolate for this event.
Motion to approve: all approved.

Web Chair: Laura has been slow since revisions completed. Updated Institutional commitments. Had problems last night uploading an image. Trying to get meeting lists updated as well as homeanswering information.

Old Business: Nothing reported

New Business: Jeff has coverage for next week's Intergroup Meeting to hand out commitments.

Serenity Prayer/close: 8:33 p.m.