

STEERING COMMITTEE MTG MINUTES

11/29/22

Call to order: 6:25 p.m.

Responsibility Pledge: I am responsible, when anyone, anywhere reaches out for help. I want the hand of AA to always be there, and for that, I am responsible.

Attendance: Denise, Carolyn, Brendon, Monica, Laura D, Mike, Dick, Geralyn, Trudi, Jeff, Cathy, Robin (guest)

Anniversary: None

Minutes: ??

By Laws Review: The meeting began early in order to complete the review of the changes in the Bylaws by the Ad Hoc committee. Geralyn prepared the document and reviewed. Following is some discussion captured to the best of my ability.

Article IX, Sec 5, Line 35: Laura asked the meaning of “should be a member of a Group”. Is it member of a Home Group or a meeting attendee? Mike defined Groups as any group on a list. There was discussion on the wording. The agreed upon wording is: Candidates should be participating in meetings in the area Intergroup serves as defined in Article II—Purpose.

Article XIII, Sobriety: Sec 1: Line 47: Change remaining members to Secretary and Members at Large(2 yrs). Add: Committee Chairs should have 1 year continuous sobriety.

Trudi: Page 13 L24 questioned wording “tasks A-F”

Dick: Suggests Job Descriptions be separate documents rather than part of the Bylaws.

Trudi: Delete Job Descriptions and just have Article VIII Duties of Officers or make sure they are exactly alike.

Dick: Steering Committee assures that detailed job description, with both duties and qualifications, are maintained and republished regularly to membership.

Sec 6 will be Sec 2 of Article VIII: Can be found in NDIAA Job Description document.

Trudi questions if someone steps down from a position. After discussion of the election process, it was decided that Article XIX would replace the words “special election” with “refer to Article IX.

Discussion regarding Quorum required for election . Outcome: Quorum is one-fifth of registered groups for NDIAA (Carolyn’s maintained list). She will send the numbers to Steering Committee for review.

Interim election process for February 2023 with new process implemented 9/23.

By laws were approved by Steering Committee and motion made and approved to take revised Bylaws to Membership.

End of Special Meeting 7:45 pm

Treasurer Report: Dick. Special Events made money. Literature Sales are over budget. Expenses as expected. L48 Actual Reserves; committees are not spending money except Special Events. End of year is in fine shape. Financial Statement approved.

Budget 2023: Need budget requests from Committee Chairs. Present budget to NDIAA to take back to their groups for input.

Haven’t heard from Fire Marshall.

Chair: Denise. Do we want rules regarding attendance at Steering Committee? Tabled for now.

Vice Chair: Brendon. New chairs for the office are in. Elizabeth, representative for the prison system, has been asked to present at next NDIAA meeting. We will not be taking questions, but will use an Ask-It-Basket where Reps can write them down and submit to her at a later time.

Robin attended meeting and introduced himself. He was appointed Corrections Chair. Monica asked that Brendon specify what general guideline we would like Elizabeth to go over at meeting. Trudi suggested that sobriety requirement be defined as one year. Motion and approved. Questions for Ms. Romero will go to Robyn and he will contact her.

Office Info: Carolyn

Total contacts: 102 AA Info: 43 12 step: 6 Alanon: 1 Alateen: 1 Misc: 64 Visitors: 67

Home answering: 44 (26 mtg; 11 12-step; 3-Interpreter 4 misc)

Ena and Carolyn asked about having an open house at the office after work on 12/8 or 14. Committee suggests change to spring or February when parking isn't so difficult. Office wants approval to purchase clear acrylic slots on wall to display and hold literature at \$183.99. Steering approved this purchase.

Payment types discussion tabled.

Website – Laura D. Planning to revise the forms for people who want to do Home Answering.

Unity – Mike has candidate for chair of this committee. He will come to next Intergroup.

Institutional Commitments: Jeff. Total 14. Two new: Gateway and Gaudenzia Wilmington.

Special Events: Trudi. Longtimers had approximately 80 attendees. New Years Eve event relocated to Deerfield. Tickets still have previous location.

Old Business: Trudi asked if landlord has been contacted regarding rent. No, suggestion we wait until after the New Year since we have 1.5 years before lease is up.

New Business: None

Next Steering Meeting is 12/27/22

Jeff mentioned that he has 350 banquet chairs available **for free** for anyone who needs.

Serenity Prayer/close: 8:33 p.m.