

**October 25, 2022**

**NDIAA STEERING COMMITTEE MTG MINUTES**

**Call to order:** Denise. 7:05 p.m.

**Responsibility Pledge:** I am responsible, when anyone, anywhere reaches out for help. I want the hand of AA to always be there, and for that, I am responsible.

**Attendance:** Denise, Patti, Carolyn, Dick, Brendon, Hayden, Jeff, Laura R, Mike, Monica, Trudi, GERALYN (Bylaws Chair)

**Anniversaries:** None

**Minutes:** Approved

**Treasurer Report:** Dick. At 9 months we have net profit of \$950. Prudent reserve of \$26K (5.7 mos) Motion to accept made and approved.

Notice from Landlord about Firemarshall visit pending. Dick call Firemarshall (see his emails) Dick will research company to come do inspection and tell us what equipment we need according to the square footage. Ena and Carolyn will ask other tenants who they use.

**Chair:** Denise. 1. We will look at Bylaws under New Business

2. Denise asks if we need Ad Hoc committee needed to explore alternative office locations, our lease due for renewal Jan 2024. Discussion. Group suggests this wait until early 2023. When its time, Dick will contact the Landlord to ask what they think might happen when its time to renew.

**Vice Chair:** 1. Brendon reports he has had contact with the new Prison Representative, Elizabeth Romero. Her position created to help facilitate the return of AA meetings to the various facilities in Delaware. Discussion, He will invite her to attend the next Intergroup Monthly meeting and ask her to bring information regarding requirements for volunteers wanting to go inside with a meeting. 2. Furniture, process under way. Keep one sofa, Brendon will take old chairs to dump, Mike willing to help. New chairs will be ordered. Trudi recommends keeping the old folding chairs since they are still usable. Approved.

**Central Office:** Carolyn

AA/Info: 17    12 Step: 6    Member/Misc: 92    Al-anon: 4    Alateen 1

Visitors: 70 / 21 for literature            TOTAL Contacts: 190

Home Answering: Pattie – Volunteer Bob F. Last time he was scheduled the system was not set up correctly and he called Pattie at 10:30 pm. Has been sending her long text messages on various topics. Discussion – Pattie is cautioned to be careful with this gentleman.

**CPC report:** Laura R – Reports she hopes to start new project taking speakers and literature into High Schools. She has some speakers but asks for anyone else interested to contact her. She has gotten literature from the office and is developing a flyer that would describe where students can find help. Laura estimates a budget of \$50. She hopes to do smaller classes, not assembly. Geralyn suggests teachers meetings, PTA, PTO as other good groups to contact.

**Institutional Commitments:** Jeff. Leona May 2 days (conflict resolved); Refuge House 3 days; Gaudenzia transitioned to Womens and Children. Currently, no AA meetings. New commitment at Ingleside a Senior independent living community Wed., 6:30 p.m. starting May 4. Kirkwood Detox back up and running. Meadowood starting back up in April, in person, 12 p.m., Monday and Friday on a trial basis. DE Psych Hosp (Zoom) 3 p.m. Monday and Friday. Two different groups within hospital. Working out the difficulties.

Currently at 13 commitments! Corrections feedback on email, but not ready yet. Received application. In process of working through certification of persons to do commitment when they are ready for us.

Jeff cannot attend April Intergroup meeting and asked for someone to cover for him. Mike volunteered.

**Special Events:** Trudi. **Missy will Chair**, Presented Hayden as liaison for committee. Voted on and accepted.

**Literature:** Patti. Carolyn and Ena doing a great job with keeping literature in stock. Carolyn ordered 60 Big Books last week.

**Web Chair:** Laura D. In addition to meeting changes, started mapping website changes. Would like to add meeting minutes to the website, as well as some tab changes. Question: Do tab changes need to be approved by Steering Committee? Denise said yes. Trudi said only major changes, i.e. pages, menus, require a vote.

Motion: Web changes be presented to Steering for approval and Steering will decide if they need to be taken to Intergroup. Motion approved.

Cathy will send meeting minutes to Laura to add to website. She also would like Steering Committee telephone list.

**Corrections:** No Rep. Denise asked if Jeff had anyone in mind for this position, and he does not. Laura D mentioned that someone at a meeting mentioned they loved doing the meeting at the prison. She will look into this. Trudi mentioned that the process to certify women to do this commitment is lengthy and we currently have no one certified. They have all expired. Carolyn mentioned that the prisons require special literature **and we** (which they) have boxes of at the office.

**Newsletter:** Monica. Receiving submissions and running smooth.

**Finance Chair:** Dick. **(?) was there a report**

**Old Business:** Patti brought up home answering request. If you do not have the Google Sheets App, you cannot access the calendar to update. Currently, only Trudi and Patti can access. She thinks Ena and Carolyn should have access and

would like permission for them to download. Trudi said that Google Sheets is a web-based app and will schedule time to go to the office and help with gaining access. Monica: to access via phone, you need to download app; to access on PC, no need to download. **Still Pending**

Dick: Financial statements end in June. Suggests that staff to decide on what is done with extra hours. Brendon and staff will make this decision.

Motion to increase office hours to 30 hrs approved.

**New Business:** None

**Group Concerns:** Motion to add extra phone line at \$25/mth accepted. Trudi will arrange.

Lending Library should only contain AA approved literature.

Motion: Meeting Lists: Kent and Sussex county information deleted. Approved.

Denise needs help with technical issues.

**Close:** 9:12 p.m.