

NDIAA STEERING COMMITTEE MTG MINUTES

Call to order: 7:08 p.m., 10/26/21 by Trudi

Responsibility Pledge: I am responsible, when anyone, anywhere reaches out for help. I want the hand of AA to always be there, and for that, I am responsible.

Attendance: Monica C, Cathy D, Dick H, Emmy K, Brendon M, Laura D, Patti R, Trudi, Jeff R, Ena, Denise

Minutes: Approved. Request was made to add attendees ongoing.

Treasurer Report: Dick. It is recommended that Intergroup Reps check the report for Group Contributions. Due to Brendon noticing that a contribution was missing from his groups' contributions, Dick was able to determine that a check was deposited with no group designation. He found this to be true for several other deposits and was able to correct them.

Chair: Trudi. Masks should be worn at in-person Steering Mtg. It was close-quarters, so next month we will move chairs out to the front of the office.

IRS: No update due to difficulty getting someone on the phone at IRS. If this continues, Dick and Trudi will compose a letter with our intentions to send to them.

It was decided the December Intergroup meeting will be in-person at Concord at 7 p.m. It is requested that Steering Committee arrive by 6:30 p.m. This will also be a 3-person commitment to set up chairs, greet attendees, manage the sign-in sheets, etc. Denise and Trudi will tour the site to determine details, i.e., how many tables needed, etc.

Office Hours: the office activity has picked up and the staff is very busy. Both are willing to work more hours. They currently work 20 hours total per week. Dick will work into the budget up to 32 hours.

Steering 2022: Nominees needed for open positions: two Members at Large, Special Events, Unity, CPC. Descriptions of these positions are on the website. Denise will update the flyer and present at Intergroup. It was suggested that we

need (as representatives) need to promote these positions with positive marketing and enthusiasm!

Spring Breakfast: Committee voted and agreed to hold this event. Ena will call Hockessin Mem Hall and reserve for April 3, which requires a \$400 deposit. Details to be determined.

Longtimers Mtg: Committee voted and agreed to hold this event. This will be the Friday after Thanksgiving. Trudi will call Skyline Methodist Church and reserve. We will need to find three speakers each with greater than 25 years of sobriety.

Vice Chair: Denise. Received positive feedback when sharing about NDIAA at a meeting. Plans to speak up again at the Joy of Service event at Killens Pond.

Ena has a contact that is willing to train staff on Quickbooks. She will present a cost estimate and then the decision will be made.

Traditions: Currently Denise is working with a women's group on Traditions, and is very interested in raising awareness to others. One idea is to send a tradition blurb a week before the meeting and then present two questions regarding that tradition at the meeting.

Trudi mentioned that Rose used to be a liason between Intergroup and GSR. She would like each group to have both an Intergroup Rep and GSR. It was decided this should be an item for the Unity Chair.

Central Office: Ena. AA/Info: 19 12 Step: 5 Member/Misc: 56

Al-anon: 0 Alateen: 0 Visitors: 46 TOTAL: 126

CPC: No Rep

Institutional Commitments: Jeff. Contact has been made with several venues, so Jeff feels his name is getting out there. Still no change with Gaudenzia or WRP. Monday night has been added for Kirkwood Detox. Leona May is now Mens and Womens combined.

Special Events: No rep

Corrections: No rep

Unity: No rep

Web Chair: Laura. Changes made to web: 16 and 2 pending. Would like to receive all updates on Update Forms. There is confusion when received from multiple sources. There was confusion regarding the Rush Hour meeting. This was resolved. Web updates will be added to numbers reported monthly.

Newsletter: Emmy. Due to conflicting commitments (a wedding!), there was no Newsletter in Sept/Oct. Emmy will be moving to Maine and asked Monica to take over this position. Monica was in attendance and has agreed. Emmy suggested she look into publishing software to make production easier. Emmy will send Monica all information, i.e., names of three contributing writers. Monica has a conflict with attending Intergroup Meeting. Trudi offered that attendance at that meeting is optional, but desired. Frequency will be determined.

Literature: Patti. It was determined that Patti should take books to the event at Killens Pond on Halloween. Patti would like two pamphlets that she saw at Serenity Shack to be purchased for the office. Ena will look into this. Patti inquired about the Meeting App matching the meeting list on our Website. Trudi said that there may be a delay in updates; however, discrepancies should be reported to the office. Homeanswering was not scheduled for Halloween. Jeff committed to covering 9 p.m. to 9 a.m. and Brendon will cover 9 a.m. to 9 p.m. Patti mentioned receiving 3 a.m. phone calls that are not AA related and wanted to know if repeat offenders could be blocked. The answer is no they cannot. Patti is in the process of updated the Homeanswering booklet. Ena offered her assistance.

Finance Chair: Dick. Ena and Carolyn obtained access to a cabinet. They are in the process of going through the items inside. Dick also discussed insurance coverage and feels that no changes are needed at this time. He's asked for a proposal on a Fidelity Bond. Details are in his Finance Committee report.

Old Business: None

New Business: Trudi would like ideas for events for the 2022 budget.

Close: 9 p.m.

Cathy Delaney

10/27/21

Cathy Delaney, Secretary

Date