

NDIAA Proposed Operating Budget 2020

To: NDIAA Membership/Steering

From: Shelly C. (chairperson), Susan D. (vice-chairperson),
Jaime B. (office coordinator) and Ray P. (treasurer)

Subject: Proposed 2020 Budget

Prepared: December 18, 2019

Please find the proposed 2020 budget for your consideration and approval.

Additional Comments:

- According to our bylaws, once our basic financial obligations are met allowing us to continue carrying the message to the sick and suffering, we may participate in other activities that permit us to expand carrying the message (special events & literature). Special events are planned to breakeven on cost or generate a small profit to cover the cost of the fall picnic and to build the prudent reserve during contribution shortfalls.

- One of the largest assumptions that affects this budget is that the group contributions *continue* at the 2018/2019 rate and individual contributions do continue at the current rate.

- Thank you to all the groups and individuals who support NDIAA helping to continue carrying the message for 54 years. We could not serve the community and fellowship without your continued generosity and support!

As requested by the membership to lower the surplus of money we have added new special events for 2020

- Spring Breakfast Sponsorship (20 tickets) \$190
- Fall Breakfast Sponsorship (20 tickets) \$190
- Winter Sporting Event \$2,000
- New Years Event \$600
- Area 12 Event Donation \$2,000
- Total amount used from surplus \$4,980
- These will bring the "Expenses" for 2020 up, however these events funded by the current surplus of \$19, 947.56

	Jan - Dec 2020 Budget	Jan - Dec 2019 Actual	Jan - Dec 2018 Actual	\$ Change
INCOME				
<u>Income - Other</u>				
Newsletter	\$20	\$20	\$50	-\$30
IG Office Rental Income	\$50	\$60	\$40	\$20
Meeting List	\$2,600	\$2,903	\$2,422	\$481
Total - Other	\$2,670	\$2,983	\$2,512	\$471
Individual Donations	\$3,400	\$3,406	\$3,777	-\$371
Group Contributions	\$48,000	\$47,395	\$48,713	-\$1,318
Total Contributions	\$51,400	\$50,801	\$52,490	-\$1,689
<u>Literature</u>	\$11,500	\$11,440	\$11,760	-\$320
<u>Special Event</u>				
Spring Breakfast Tickets	\$3,500	\$3,575	\$3,484	\$91
Spring Breakfast 50/50	\$500	\$653	\$701	-\$48
Spring Sporting Event	\$2,000	\$2,160	\$495	\$1,665
Fall Breakfast Tickets	\$3,500	\$3,172	\$2,574	\$598
Fall Breakfast 50/50	\$500	\$251	\$418	-\$167
Longtimers' Meeting	\$100	\$118	\$117	\$1
Winter Sporting Event	\$2,000			
New Year's Eve Alkathon	\$450			
Total Special Event	\$12,550	\$9,929	\$7,789	\$2,140
Total Income	\$78,120	\$74,890	\$74,550	\$602

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EXPENSE				
<u>Literature</u>				
Literature	\$11,000	\$10,751	\$11,185	-\$434
Grapevine 2 year subscription	\$120	\$0	\$108	-\$108
Total Literature	\$11,120	\$10,751	\$11,293	-\$542
<u>Committee</u>				
Institution	\$50	\$0	\$0	\$0
Corrections	\$50	\$32	\$0	\$32
**Public Info/CPC	\$0			
Total Committee	\$100	\$32	\$0	\$32
<u>Office</u>				
Rent	\$13,200	\$13,200	\$13,175	\$25
Copier Lease	\$2,000	\$2,015	\$1,789	\$226
Phone & Internet	\$2,000	\$1,922	\$2,534	-\$612
Utilities	\$900	\$846	\$1,012	-\$166
Office Supplies	\$2,700	\$2,943	\$2,503	\$440
WC PI (State Farm Insurance)	\$740	\$743	\$681	\$62
Postage/Shipping	\$300	\$280	\$366	-\$86
Software	\$200	\$326	\$654	-\$328
Quickbooks Payroll Service	\$524	\$468	\$452	\$16
Quickbooks Processing Fee	\$132	\$132	\$24	\$108
Delaware State Franchise Tax	\$25	\$25	\$228	
Intergroup Meeting Rent (St. Mark's)	\$275	\$275	\$275	
Total Office	\$22,996	\$23,175	\$23,693	-\$315
<u>Payroll</u>				
Gross Wages	\$35,581	\$30,146	\$33,025	-\$2,879
Payroll Taxes	\$2,722	\$2,306	\$2,526	-\$220
Total Payroll	\$38,303	\$32,452	\$35,551	-\$3,099
<u>Special Event</u>				
Spring Breakfast	\$2,900	\$2,832	\$2,692	\$140
Spring Breakfast Sponsorship (20 tickets)	\$190			
Spring Sporting Event	\$2,000	\$2,415	\$455	\$1,960
Fall Picnic	\$425	\$466	\$464	\$2
Fall Breakfast	\$2,900	\$2,525	\$2,036	\$489
Fall Breakfast Sponsorship (20 tickets)	\$190			
Longtimers' Meeting	\$250	\$257	\$271	-\$14
Winter Sporting Event	\$2,000			
New Year's Eve Alkathon	\$600			
Area Event Donation	\$2,000			
Total Special Event	\$13,455	\$8,495	\$5,918	\$2,577
Total Expense	\$85,874	\$74,873	\$76,455	-\$1,379
<u>SURPLUS / (DEFICIT)</u>	\$7,754	\$17	\$1,905	\$1,981