

# NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

## *Financial Summary and Reports*

To: Membership & Steering Committee

From: Ray

Subject: September Monthly Financial Summary and Reports- 2019 8/31/2019

Prepared: November 4, 2019

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### Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

### Key Financial Measurements

#### Contributions -- Thank you for your generosity!

See reverse side for contribution list and current contributors.

#### **Net Income**

##### New format for Profit & Loss Statement.

Column 1 ( current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 ( YTD activity ) is compared to Column 4 ( YTD budgeted amount ).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

#### **Prudent Reserve**

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

\*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

**Northern Delaware Intergroup**  
**MONTHLY CONTRIBUTION SUMMARY**  
 September 2019

	Sep 19	Jan - Sep 19
A Way To Recovery	0.00	0.40
Agnostic Delaware	0.00	102.00
Augustine Beginners Group	0.00	133.00
Basic Big Book	60.00	180.00
Beginners Freedom Group	0.00	75.00
Bellefonte Group	0.00	75.00
Big Book Study Monday	0.00	125.00
Brandywine Springs Group	0.00	100.00
Canby Park Group	100.00	200.00
Cedars Tuesday Night Group	0.00	105.00
Christ Church Group	0.00	162.00
Claymont Group	0.00	100.00
Concord Step Solution	0.00	50.00
Conscious Contact	0.00	600.00
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	0.75	2,847.33
Delaware City Group	0.00	349.80
Design For Living	0.00	156.00
Displaced Park Place	0.00	392.74
Doorkeepers Group	120.00	262.80
Early Risers Group	0.00	3,345.40
Eye Opener Group	166.88	1,954.99
Fairfax Speaker Meeting	0.00	500.00
First Stop Friday Group	0.00	1,097.50
First Stop Wednesday Group	0.00	195.00
Five Alive Group	0.00	1,236.00
Fresh Air Group	0.00	200.00
God Step	0.00	50.00
GOYA Group	240.00	1,040.00
Greenhill Beginners Group	500.00	750.00
Greenhill Open Step Group	150.00	150.00
Greenwood Group	0.00	101.40
Growing & Learning Group	0.00	700.00
Growth Group	0.00	234.00
Happy Hour Group	0.00	350.00
Hockessin Women's Group	0.00	143.00
How It Works Group	0.00	100.00
Hudson Center Group	0.00	280.00
In Bills Step Group	0.00	142.00
Intergroup Monthly Meeting Basket	45.00	124.00
Just for Today Group	0.00	645.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	0.00	607.55
Ladies Of Literature	12.00	110.81
Lamplighters Group	0.00	100.00
Landenberg Group	0.00	90.00
Late for Dinner Group	0.00	430.00
Living in the Solution Group	0.00	120.75
Men of New Garden Group	0.00	892.00
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	0.00	292.00
New Day Group	0.00	1,480.00
New Life Group	50.00	200.00
Newark Group	0.00	300.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
North St. George's Group	0.00	250.00
Pacific Group	0.00	50.00
Pencader Group	0.00	490.00
Pike Creek Group	0.00	270.00
Promises Women	0.00	100.00
Raphael Group	0.00	350.00
Red Lion-Sat Morning Group	0.00	494.20
Red Lion Search for Serenity Group	0.00	200.00

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Accrual Basis

**Northern Delaware Intergroup**  
**MONTHLY CONTRIBUTION SUMMARY**  
September 2019

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	<u>Sep 19</u>	<u>Jan - Sep 19</u>
S.O.S Group	0.00	877.48
Second Chance Group	0.00	992.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	0.00	500.00
Silver Fox Group	1.00	101.00
Silverbrook Group	0.00	150.00
Sisters in Serenity Group	0.00	378.15
Solutions Group	100.00	100.00
Spirit Of Truth	0.00	272.97
Stepping Stones Group	0.00	50.00
Today Group, Wilmington	0.00	309.00
Tuesday Big Book Group	175.00	310.00
Twelve and Twelve Step	0.00	570.00
Ventilator's Group	0.00	1,510.94
Vet's Group	0.00	100.00
Walking In Her Footsteps	15.00	59.00
Welcome Group	0.00	570.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	0.00	382.11
Yorklyn Diner Group	0.00	1,680.00
<b>TOTAL</b>	<b><u>1,735.63</u></b>	<b><u>36,920.59</u></b>

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
September 2019**

	Sep 19	Budget	Jan - Sep 19
<b>Income</b>			
<b>Office Income</b>			
Newsletter	0.00	0.00	10.00
IG Office Rental Income	0.00	0.00	48.00
Meeting List	285.00	208.00	2,227.00
<b>Total Office Income</b>	285.00	208.00	2,285.00
<b>Contributions</b>			
Individual Donations	0.00	291.00	293.07
Group Contributions	1,735.63	4,165.00	36,920.59
<b>Total Contributions</b>	1,735.63	4,456.00	37,213.66
<b>Literature Sales</b>	1,745.95	1,084.00	8,997.42
<b>Special Event Income</b>			
Phillies Game	0.00	0.00	2,160.00
Fall Breakfast 50/50	0.00	0.00	0.00
Spring Breakfast 50/50	0.00	0.00	653.00
Spring Breakfast Tickets	0.00	0.00	3,575.00
Blue Rocks Game	0.00	0.00	0.00
Fall Breakfast Tickets	1,001.00	0.00	1,300.00
<b>Total Special Event Income</b>	1,001.00	0.00	7,688.00
<b>Total Income</b>	4,767.58	5,748.00	56,184.08
<b>Gross Profit</b>	4,767.58	5,748.00	56,184.08
<b>Expense</b>			
<b>Literature</b>			
Literature	1,670.21	1,067.00	8,550.93
Grapevine	0.00	0.00	0.00
<b>Total Literature</b>	1,670.21	1,067.00	8,550.93
<b>Office Expense</b>			
IG Monthly Meeting Rent	25.00	23.00	200.00
State Franchise Tax	0.00	0.00	25.00
Bank Charges	0.00		38.00
Copier	313.67	153.00	1,818.54
Insurance	61.91	67.00	557.19
Software & Equipment	162.22	29.00	326.03
Supplies	171.40	177.00	2,257.54
Postage	0.00	17.00	230.00
Rent	1,100.00	1,100.00	9,900.00
Telephone & Internet	158.09	145.00	1,605.99
Utilities	81.42	84.00	722.70
Office Expense - Other	0.00		10.50
<b>Total Office Expense</b>	2,073.71	1,795.00	17,691.49
<b>Payroll Expenses</b>			
Quickbooks Payroll Fees	0.00	42.00	466.00
Gross Wages	4,203.25	2,923.00	27,057.20
Payroll Taxes	321.56	224.00	2,069.88
<b>Total Payroll Expenses</b>	4,524.81	3,189.00	29,593.08
<b>Special Event Expense</b>			
Phillies Game	0.00	0.00	2,415.00
Spring Breakfast	0.00	0.00	2,831.54
Blue Rocks Game	0.00	0.00	0.00
Fall Picnic	150.00	0.00	424.00
Fall Breakfast	0.00	0.00	0.00
Longtimers Meeting	150.00	0.00	150.00
Special Event Expense - Other	75.00		110.07

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Cash Basis

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
September 2019**

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	<u>Sep 19</u>	<u>Budget</u>	<u>Jan - Sep 19</u>
Total Special Event Expense	375.00	0.00	5,930.61
66900 · Reconciliation Discrepancies	0.00		-66.64
Total Expense	<u>8,643.73</u>	<u>6,051.00</u>	<u>61,699.47</u>
Net Income	<u><b>-3,876.15</b></u>	<u><b>-303.00</b></u>	<u><b>-5,515.39</b></u>

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
September 2019**

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	YTD Budget	Annual Budget
<b>Income</b>		
<b>Office Income</b>		
Newsletter	20.00	30.00
IG Office Rental Income	40.00	70.00
Meeting List	1,872.00	2,500.00
<b>Total Office Income</b>	1,932.00	2,600.00
<b>Contributions</b>		
Individual Donations	2,619.00	3,500.00
Group Contributions	37,485.00	50,000.00
<b>Total Contributions</b>	40,104.00	53,500.00
Literature Sales	9,756.00	13,000.00
<b>Special Event Income</b>		
Phillies Game	500.00	500.00
Fall Breakfast 50/50	0.00	500.00
Spring Breakfast 50/50	500.00	500.00
Spring Breakfast Tickets	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00
Fall Breakfast Tickets	0.00	3,500.00
<b>Total Special Event Income</b>	4,500.00	8,500.00
<b>Total Income</b>	56,292.00	77,600.00
<b>Gross Profit</b>	56,292.00	77,600.00
<b>Expense</b>		
<b>Literature</b>		
Literature	9,603.00	12,800.00
Grapevine	36.00	52.00
<b>Total Literature</b>	9,639.00	12,852.00
<b>Office Expense</b>		
IG Monthly Meeting Rent	207.00	275.00
State Franchise Tax	25.00	25.00
Bank Charges		
Copier	1,377.00	1,837.00
Insurance	603.00	800.00
Software & Equipment	261.00	350.00
Supplies	1,593.00	2,120.00
Postage	153.00	200.00
Rent	9,900.00	13,200.00
Telephone & Internet	1,305.00	1,738.00
Utilities	756.00	1,000.00
Office Expense - Other		
<b>Total Office Expense</b>	16,180.00	21,545.00
<b>Payroll Expenses</b>		
Quickbooks Payroll Fees	378.00	500.00
Gross Wages	26,307.00	35,075.00
Payroll Taxes	2,016.00	2,680.00
<b>Total Payroll Expenses</b>	28,701.00	38,255.00
<b>Special Event Expense</b>		
Phillies Game	500.00	500.00
Spring Breakfast	2,900.00	2,900.00
Blue Rocks Game	0.00	0.00
Fall Picnic	0.00	600.00
Fall Breakfast	0.00	2,900.00
Longtimers Meeting	0.00	200.00
Special Event Expense - Other		

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Cash Basis

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
September 2019**

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	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Special Event Expense	3,400.00	7,100.00
66900 · Reconciliation Discrepancies		
Total Expense	<u>57,920.00</u>	<u>79,752.00</u>
Net Income	<u><u>-1,628.00</u></u>	<u><u>-2,152.00</u></u>

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Cash Basis

**Northern Delaware Intergroup**  
**Balance Sheet**  
As of September 30, 2019

	<u>Sep 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Prudent Reserve	5,750.00
Checking	15,572.06
Petty Cash Fund	463.20
Savings	2,465.71
<b>Total Checking/Savings</b>	<u>24,250.97</u>
<b>Other Current Assets</b>	
Inventory Asset	6,585.04
Undeposited Funds	-32.85
<b>Total Other Current Assets</b>	<u>6,552.19</u>
<b>Total Current Assets</b>	<u>30,803.16</u>
<b>TOTAL ASSETS</b>	<b><u>30,803.16</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
City of Wilmington	135.16
Delaware Withholding	425.58
Social Security	-0.01
<b>Total Payroll Liabilities</b>	<u>560.73</u>
<b>Total Other Current Liabilities</b>	<u>560.73</u>
<b>Total Current Liabilities</b>	<u>560.73</u>
<b>Total Liabilities</b>	560.73
<b>Equity</b>	
3900 - Retained Earnings	35,757.82
Net Income	-5,515.39
<b>Total Equity</b>	<u>30,242.43</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>30,803.16</u></b>