

# NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

## *Financial Summary and Reports*

To: Membership & Steering Committee

From: Ray

Subject: August Monthly Financial Summary and Reports- 2019 8/31/2019

Prepared: September 12, 2019

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### **Internal Controls**

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

### **Key Financial Measurements**

#### **Contributions -- Thank you for your generosity!**

See reverse side for contribution list and current contributors.

#### **Net Income**

##### **New format for Profit & Loss Statement.**

Column 1 ( current month activity) is compared to column 2 (monthly budgeted amount).

Column 3 ( YTD activity ) is compared to Column 4 ( YTD budgeted amount ).

Column 5 is annual budgeted amount.

Note: Annual budgeted amount was prorated to each month. P&L Statement attached.

#### **Prudent Reserve**

A new cash account called Prudent Reserve was created. Said account was funded from regular checking account. Accordingly, checking account amount shown is net of withdrawal. Balance Sheet attached.

\*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

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09/12/19

Accrual Basis

**Northern Delaware Intergroup**  
**MONTHLY CONTRIBUTION SUMMARY**  
August 2019

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	Aug 19	Jan - Aug 19
A Way To Recovery	0.00	0.40
Agnostic Delaware	0.00	102.00
Augustine Beginners Group	0.00	133.00
Basic Big Book	0.00	120.00
Beginners Freedom Group	0.00	75.00
Bellefonte Group	0.00	75.00
Big Book Study Monday	0.00	125.00
Brandywine Springs Group	0.00	100.00
Canby Park Group	0.00	100.00
Cedars Tuesday Night Group	0.00	105.00
Christ Church Group	0.00	162.00
Claymont Group	0.00	100.00
Conscious Contact	0.00	600.00
Courage to Change Group	0.00	483.64
Dawn Patrol Patrol Group	485.26	2,846.58
Delaware City Group	0.00	349.80
Design For Living	0.00	156.00
Displaced Park Place	0.00	392.74
Doorkeepers Group	0.00	142.80
Early Risers Group	0.00	3,345.40
Eye Opener Group	237.63	1,788.11
Fairfax Speaker Meeting	0.00	500.00
First Stop Friday Group	1,000.00	1,097.50
First Stop Wednesday Group	130.00	195.00
Five Alive Group	0.00	1,236.00
Fresh Air Group	0.00	200.00
God Step	0.00	50.00
GOYA Group	0.00	800.00
Greenhill Beginners Group	0.00	250.00
Greenwood Group	0.00	101.40
Growing & Learning Group	400.00	700.00
Growth Group	234.00	234.00
Happy Hour Group	0.00	350.00
Hockessin Women's Group	0.00	143.00
How It Works Group	0.00	100.00
Hudson Center Group	0.00	280.00
In Bills Step Group	0.00	142.00
Intergroup Monthly Meeting Basket	50.00	79.00
Just for Today Group	0.00	645.00
Keep It Simple Group, Wilmington	0.00	20.00
Kingswood Mens Group	300.00	607.55
Ladies Of Literature	35.00	98.81
Lamplighters Group	0.00	100.00
Landenberg Group	0.00	90.00
Late for Dinner Group	0.00	430.00
Living in the Solution Group	0.00	120.75
Men of New Garden Group	0.00	892.00

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Accrual Basis

**Northern Delaware Intergroup**  
**MONTHLY CONTRIBUTION SUMMARY**  
August 2019

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	<u>Aug 19</u>	<u>Jan - Aug 19</u>
Middletown Step and Tradition	0.00	75.00
More Will Be Revealed	0.00	10.00
Naamans Step Group	0.00	60.00
New Castle Group	0.00	292.00
New Day Group	0.00	1,480.00
New Life Group	0.00	150.00
Newark Group	0.00	300.00
Newport Breakdown	0.00	629.01
No Excuses Group	0.00	300.00
North St. George's Group	0.00	250.00
Pacific Group	0.00	50.00
Pencader Group	200.00	490.00
Pike Creek Group	0.00	270.00
Promises Women	0.00	100.00
Raphael Group	350.00	350.00
Red Lion-Sat Morning Group	0.00	494.20
Red Lion Search for Serenity Group	0.00	200.00
S.O.S Group	0.00	877.48
Saturday Solutions	0.00	50.00
Second Chance Group	765.00	992.00
Serenity at Sunrise	0.00	148.62
SerenityFor The Week Group	0.00	500.00
Silver Fox Group	0.00	100.00
Silverbrook Group	0.00	150.00
Sisters in Serenity Group	0.00	378.15
Spirit Of Truth	0.00	272.97
Stepping Stones Group	0.00	50.00
Today Group, Wilmington	0.00	309.00
Tuesday Big Book Group	0.00	135.00
Twelve and Twelve Step	0.00	570.00
Ventilator's Group	325.00	1,510.94
Vet's Group	0.00	100.00
Walking In Her Footsteps	0.00	44.00
Welcome Group	0.00	570.00
Wilmington Group	0.00	100.00
Women's Friday Morning Group	0.00	382.11
Yorklyn Diner Group	420.00	1,680.00
<b>TOTAL</b>	<b><u>4,931.89</u></b>	<b><u>35,184.96</u></b>

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
August 2019**

	Aug 19	Budget	Jan - Aug 19
<b>Income</b>			
<b>Office Income</b>			
Newsletter	0.00	10.00	10.00
IG Office Rental Income	18.00	20.00	48.00
Meeting List	290.00	208.00	1,942.00
<b>Total Office Income</b>	<b>308.00</b>	<b>238.00</b>	<b>2,000.00</b>
<b>Contributions</b>			
Individual Donations	0.00	291.00	293.07
Group Contributions	4,931.89	4,165.00	35,184.96
<b>Total Contributions</b>	<b>4,931.89</b>	<b>4,456.00</b>	<b>35,478.03</b>
Literature Sales	801.00	1,084.00	7,251.47
<b>Special Event Income</b>			
Phillies Game	0.00	0.00	2,160.00
Fall Breakfast 50/50	0.00	0.00	0.00
Spring Breakfast 50/50	0.00	0.00	653.00
Spring Breakfast Tickets	0.00	0.00	3,575.00
Blue Rocks Game	0.00	0.00	0.00
Fall Breakfast Tickets	299.00	0.00	299.00
<b>Total Special Event Income</b>	<b>299.00</b>	<b>0.00</b>	<b>6,687.00</b>
<b>Total Income</b>	<b>6,339.89</b>	<b>5,778.00</b>	<b>51,416.50</b>
<b>Gross Profit</b>	<b>6,339.89</b>	<b>5,778.00</b>	<b>51,416.50</b>
<b>Expense</b>			
<b>Literature</b>			
Literature	756.16	1,067.00	6,880.72
Grapevine	0.00	18.00	0.00
<b>Total Literature</b>	<b>756.16</b>	<b>1,085.00</b>	<b>6,880.72</b>
<b>Office Expense</b>			
IG Monthly Meeting Rent	25.00	23.00	175.00
State Franchise Tax	0.00	0.00	25.00
Bank Charges	3.00		38.00
Copier	98.07	153.00	1,504.87
Insurance	61.91	67.00	495.28
Software & Equipment	0.00	29.00	163.81
Supplies	210.12	177.00	2,086.14
Postage	110.00	17.00	230.00
Rent	1,100.00	1,100.00	8,800.00
Telephone & Internet	158.09	145.00	1,447.90
Utilities	76.43	84.00	641.28
Office Expense - Other	0.00		10.50
<b>Total Office Expense</b>	<b>1,842.62</b>	<b>1,795.00</b>	<b>15,617.78</b>
<b>Payroll Expenses</b>			
Quickbooks Payroll Fees	2.00	42.00	466.00
Gross Wages	4,027.30	2,923.00	22,853.95
Payroll Taxes	308.08	224.00	1,748.32
<b>Total Payroll Expenses</b>	<b>4,337.38</b>	<b>3,189.00</b>	<b>25,068.27</b>

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Cash Basis

Northern Delaware Intergroup  
Profit & Loss Budget Performance  
August 2019

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	<u>Aug 19</u>	<u>Budget</u>	<u>Jan - Aug 19</u>
Special Event Expense			
Phillies Game	0.00	0.00	2,415.00
Spring Breakfast	0.00	0.00	2,831.54
Blue Rocks Game	0.00	0.00	0.00
Fall Picnic	0.00	0.00	274.00
Fall Breakfast	0.00	0.00	0.00
Longtimers Meeting	0.00	0.00	0.00
Special Event Expense - Other	35.07		35.07
<b>Total Special Event Expense</b>	<u>35.07</u>	<u>0.00</u>	<u>5,555.61</u>
<b>66900 · Reconciliation Discrepancies</b>	<u>0.00</u>		<u>-66.64</u>
<b>Total Expense</b>	<u>6,971.23</u>	<u>6,069.00</u>	<u>53,055.74</u>
<b>Net Income</b>	<u><b>-631.34</b></u>	<u><b>-291.00</b></u>	<u><b>-1,639.24</b></u>

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
August 2019**

	YTD Budget	Annual Budget
<b>Income</b>		
<b>Office Income</b>		
Newsletter	20.00	30.00
IG Office Rental Income	40.00	70.00
Meeting List	1,664.00	2,500.00
<b>Total Office Income</b>	<b>1,724.00</b>	<b>2,600.00</b>
<b>Contributions</b>		
Individual Donations	2,328.00	3,500.00
Group Contributions	33,320.00	50,000.00
<b>Total Contributions</b>	<b>35,648.00</b>	<b>53,500.00</b>
Literature Sales	8,672.00	13,000.00
<b>Special Event Income</b>		
Phillies Game	500.00	500.00
Fall Breakfast 50/50	0.00	500.00
Spring Breakfast 50/50	500.00	500.00
Spring Breakfast Tickets	3,500.00	3,500.00
Blue Rocks Game	0.00	0.00
Fall Breakfast Tickets	0.00	3,500.00
<b>Total Special Event Income</b>	<b>4,500.00</b>	<b>8,500.00</b>
<b>Total Income</b>	<b>50,544.00</b>	<b>77,600.00</b>
<b>Gross Profit</b>	<b>50,544.00</b>	<b>77,600.00</b>
<b>Expense</b>		
<b>Literature</b>		
Literature	8,536.00	12,800.00
Grapevine	36.00	52.00
<b>Total Literature</b>	<b>8,572.00</b>	<b>12,852.00</b>
<b>Office Expense</b>		
IG Monthly Meeting Rent	184.00	275.00
State Franchise Tax	25.00	25.00
Bank Charges		
Copier	1,224.00	1,837.00
Insurance	536.00	800.00
Software & Equipment	232.00	350.00
Supplies	1,416.00	2,120.00
Postage	136.00	200.00
Rent	8,800.00	13,200.00
Telephone & Internet	1,160.00	1,738.00
Utilities	672.00	1,000.00
Office Expense - Other		
<b>Total Office Expense</b>	<b>14,385.00</b>	<b>21,545.00</b>
<b>Payroll Expenses</b>		
Quickbooks Payroll Fees	336.00	500.00
Gross Wages	23,384.00	35,075.00
Payroll Taxes	1,792.00	2,680.00
<b>Total Payroll Expenses</b>	<b>25,512.00</b>	<b>38,255.00</b>

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Cash Basis

**Northern Delaware Intergroup  
Profit & Loss Budget Performance  
August 2019**

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	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Special Event Expense</b>		
<b>Phillies Game</b>	500.00	500.00
<b>Spring Breakfast</b>	2,900.00	2,900.00
<b>Blue Rocks Game</b>	0.00	0.00
<b>Fall Picnic</b>	0.00	600.00
<b>Fall Breakfast</b>	0.00	2,900.00
<b>Longtimers Meeting</b>	0.00	200.00
<b>Special Event Expense - Other</b>		
<b>Total Special Event Expense</b>	<u>3,400.00</u>	<u>7,100.00</u>
<b>66900 · Reconciliation Discrepancies</b>		
<b>Total Expense</b>	<u>51,869.00</u>	<u>79,752.00</u>
<b>Net Income</b>	<u><u>-1,325.00</u></u>	<u><u>-2,152.00</u></u>

Northern Delaware Intergroup  
**Balance Sheet**  
As of August 31, 2019

	<u>Aug 31, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Prudent Reserve	5,750.00
Checking	20,346.33
Petty Cash Fund	341.55
Savings	2,465.71
<b>Total Checking/Savings</b>	<u>28,903.59</u>
<b>Other Current Assets</b>	
Inventory Asset	6,403.22
Undeposited Funds	177.25
<b>Total Other Current Assets</b>	<u>6,580.47</u>
<b>Total Current Assets</b>	<u>35,484.06</u>
<b>TOTAL ASSETS</b>	<b><u>35,484.06</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
City of Wilmington	82.62
Delaware Withholding	257.71
Federal	409.00
Medicare	116.78
Social Security	499.37
<b>Total Payroll Liabilities</b>	<u>1,365.48</u>
<b>Total Other Current Liabilities</b>	<u>1,365.48</u>
<b>Total Current Liabilities</b>	<u>1,365.48</u>
<b>Total Liabilities</b>	1,365.48
<b>Equity</b>	
3900 · Retained Earnings	35,757.82
Net Income	-1,639.24
<b>Total Equity</b>	<u>34,118.58</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>35,484.06</u></b>