

## NDIAA Operating Budget 2019

To: NDIAA Membership  
 From: Meaghan F.- Treasurer & Steering Committee  
 Subject: Proposed 2019 Budget  
 Prepared: January 1, 2019

Please find the proposed 2019 budget for your consideration and approval.

### Additional Comments:

- According to our bylaws, once our basic financial obligations are met allowing us to continue carrying the message to the sick and suffering, we may participate in other activities that permit us to expand carrying the message (special events & literature). Special events are planned to breakeven on cost or generate a small profit to cover the cost of the fall picnic and to build the prudent reserve during contribution shortfalls.

- One of the largest assumptions that affects this budget is that the group contributions **continue** at the 2017/2018 rate and individual contributions do continue at the current rate.

- Thank you to all the groups and individuals who support NDIAA helping to continue carrying the message for 53 years. We could not serve the community and fellowship without your continued generosity and support!

	Jan - Dec 2019 Budget	Jan - Dec 2018 Actual	Jan - Dec 2017 Actual	\$ Change
<b>INCOME</b>				
<u>Income - Other</u>				
Newsletter	\$30	\$50	\$30	\$20
IG Office Rental Income	\$70	\$40	\$100	-\$60
Meeting List	\$2,500	\$2,422	\$2,844	-\$422
<b>Total - Other</b>	<b>\$2,600</b>	<b>\$2,512</b>	<b>\$2,974</b>	<b>-\$462</b>
Individual Donations	\$3,500	\$3,777	\$4,126	-\$349
Group Contributions	\$50,000	\$48,713	\$51,177	-\$2,464
<b>Total Contributions</b>	<b>\$53,500</b>	<b>\$52,489</b>	<b>\$55,303</b>	<b>-\$2,814</b>
<b>Literature</b>	<b>\$13,000</b>	<b>\$11,760</b>	<b>\$13,601</b>	<b>-\$1,841</b>
<u>Special Event</u>				
Spring Breakfast Tickets	\$3,500	\$3,484	\$3,822	-\$338
Spring Breakfast 50/50	\$500	\$701	\$624	\$77
Sporting Event	\$500	\$495	\$979	-\$484
Fall Breakfast Tickets	\$3,500	\$2,574	\$3,783	-\$1,209
Fall Breakfast 50/50	\$500	\$418	\$477	-\$59
Longtimers' Meeting	\$50	\$117	\$0	\$117

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<b>Total Special Event</b>	<b>\$8,550</b>	\$7,789	\$9,685	-\$1,896
<b><u>Total Income</u></b>	<b>\$77,650</b>	<b>\$74,550</b>	<b>\$81,563</b>	<b>-\$7,013</b>
<b>EXPENSE</b>				
<b><u>Literature</u></b>				
Literature	\$12,800	\$11,185	\$12,956	-\$1,771
Grapevine	\$52	\$108	\$52	\$56
<b>Total Literature</b>	<b>\$12,852</b>	<b>\$11,293</b>	<b>\$13,008</b>	<b>-\$1,715</b>
<b><u>Committee</u></b>				
Institution	\$50	\$0	\$0	\$0
Corrections	\$50	\$0	\$0	\$0
<b>Total Committee</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>Office</u></b>				
Rent	\$13,200	\$13,175	\$12,875	\$300
Copier Lease	\$1,837	\$1,789	\$4,007	-\$2,218
Phone & Internet	\$1,738	\$2,534	\$2,179	\$355
Utilities	\$1,000	\$1,012	\$820	\$192
Office Supplies	\$2,120	\$2,503	\$2,128	\$375
Workers Compensation Liability & Property Insurance	\$800	\$681	\$681	\$0
Postage/Shipping	\$200	\$366	\$287	\$79
Software	\$350	\$654	\$297	\$357
Quickbooks Payroll Service	\$500	\$452	\$416	\$36
Quickbooks Processing Fee	\$24	\$24	\$24	\$0
Delaware State Franchise Tax	\$25	\$228	\$25	
Intergroup Meeting Rent (St. Mark's)	\$275	\$275	\$275	
<b>Total Office</b>	<b>\$22,068</b>	<b>\$23,693</b>	<b>\$24,014</b>	<b>-\$524</b>
<b><u>Payroll</u></b>				
Gross Wages	\$35,075	\$33,025	\$30,031	\$2,994
Payroll Taxes	\$2,680	\$2,526	\$2,297	\$229
<b>Total Payroll</b>	<b>\$37,755</b>	<b>\$35,551</b>	<b>\$32,328</b>	<b>\$3,223</b>
<b><u>Special Event</u></b>				
Spring Breakfast	\$2,900	\$2,692	\$2,328	\$364
Sporting Event	\$500	\$455	\$905	-\$450
Fall Picnic	\$600	\$464	\$518	-\$54
Fall Breakfast	\$2,900	\$2,036	\$2,750	-\$715
Longtimers' Meeting	\$200	\$271	\$132	\$139
<b>Total Special Event</b>	<b>\$7,100</b>	<b>\$5,918</b>	<b>\$6,633</b>	<b>-\$715</b>
<b><u>Total Expense</u></b>	<b>\$79,775</b>	<b>\$76,455</b>	<b>\$75,983</b>	<b>\$269</b>
<b><u>SURPLUS / (DEFICIT)</u></b>	<b>\$2,125</b>	<b>\$1,905</b>	<b>\$5,580</b>	<b>-\$7,281</b>