

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee

From: Meaghan - Treasurer

Subject: Monthly Financial Summary and Reports- 2018 Through 11/30/2018

Prepared: December 28, 2018

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

	<u>Actual</u>	<u>Budget</u>	<u>% Change</u>
Individual	\$ 3,709.35	\$ 1,007.00	268.4%
Group	\$ 45,038.72	\$ 45,936.40	-2.0%
Total	\$ 48,748.07	\$ 46,943.40	3.8%

Net Income

Income	\$ 68,955.42	\$ 70,141.76	-1.7%
Expense	\$ 66,200.61	\$ 65,281.69	1.4%
Surplus/(Deficit)	\$ 2,754.81	\$ 4,860.07	-43.3%

Prudent Reserve

Total Reserve	\$ 40,145.73	7.0 months
*Prudent Reserve	\$ 15,847.61	3.0 months
Surplus/(Deficit)	\$ 24,298.12	4.0 months

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

**PRUDENT RESERVE PREVIOUS YEAR COMPARISON
(Includes Inventory & Special Events)**

Year To Date: 11/30/2018

	11/30/18		11/30/17	Surplus / (Deficit)	% Change
ASSETS					
Checking	\$ 28,881.65	\$	28,158.52	\$ 723.13	2.6%
Petty Cash	\$ 216.65	\$	184.17	\$ 32.48	17.6%
Prepaid Sales (PI-CPC Donation)	\$ (193.24)	\$	(193.24)	\$ -	0.0%
Savings	\$ 2,465.71	\$	2,465.47	\$ 0.24	0.0%
Accounts Receivable	\$ 100.00	\$		\$ 100.00	#DIV/0!
Undeposited Funds	\$ 197.30	\$	225.85	\$ (28.55)	-12.6%
Advances	\$ -	\$	-	\$ -	#DIV/0!
Inventory	\$ 5,351.27	\$	5,395.07	\$ (43.80)	-0.8%
Total Assets	\$ 37,019.34	\$	36,235.84	\$ 783.50	2.2%

LIABILITIES					
Total Accounts Payable	\$ (601.60)	\$	(204.79)	\$ (227.33)	-156.4%
Total Payroll Liabilities	\$ 498.48	\$	227.73	\$ 270.75	
Total Liabilities	\$ (31.38)	\$	115.06	\$ 43.42	

EQUITY - PRUDENT RESERVE					
Total Assets	\$ 37,019.34	\$	36,235.84	\$ 6,780.86	20.3%
Less Total Liabilities	\$ (31.38)	\$	115.06	\$ (146.44)	-127.3%
Total Equity - Prudent Reserve	\$ 40,145.73	\$	33,218.43	\$ 6,927.30	20.9%

MONTHLY EXPENSE - Actual Expense (excludes literature & special events expenses)			
2018 Expense / Prudent Reserve		2017 Expense / Prudent Reserve	
\$ 58,107.89	total year to date	\$ 57,701.07	total year to date
\$ 5,282.54	11 month average	\$ 5,245.55	11 month average
\$ 15,847.61	average 3 months YTD	\$ 15,736.66	average 3 months YTD

RESERVE - ACTUAL					
	2018		2017	Surplus / (Deficit)	% Change
Total Reserve	\$ 40,145.73	\$	33,218.43	\$ 6,927.30	20.9%
Prudent Reserve	\$ 15,847.61	\$	15,736.66	\$ 110.95	0.7%
Surplus / (Deficit)	\$ 24,298.12	\$	17,481.77	\$ 6,816.35	39.0%

RESERVE - EQUITY	2018		2017	
	Months In Reserve	Amount	Months In Reserve	Amount
Assets	7.0	\$ 37,019.34	6.9	\$ 36,235.84
Less Liabilities	0.0	\$ (31.38)	0.0	\$ 115.06
Total Reserve / Equity	7.0	\$ 37,050.72	6.9	\$ 36,120.78

**Northern Delaware Intergroup
 Balance Sheet
 As of November 30, 2018**

	Nov 30, 18	Nov 30, 17	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Checking	28,881.65	28,158.52	723.13	2.6%
Petty Cash Fund	216.65	184.17	32.48	17.6%
Prepaid Sales	-193.24	-193.24	0.00	0.0%
Savings	2,465.71	2,465.47	0.24	0.0%
Total Checking/Savings	31,370.77	30,614.92	755.85	2.5%
Accounts Receivable				
Accounts Receivable	100.00	0.00	100.00	100.0%
Total Accounts Receivable	100.00	0.00	100.00	100.0%
Other Current Assets				
Inventory Asset	5,351.27	5,395.07	-43.80	-0.8%
Undeposited Funds	197.30	225.85	-28.55	-12.6%
Total Other Current Assets	5,548.57	5,620.92	-72.35	-1.3%
Total Current Assets	37,019.34	36,235.84	783.50	2.2%
TOTAL ASSETS	37,019.34	36,235.84	783.50	2.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	-601.60	-204.79	-396.81	-193.8%
Total Accounts Payable	-601.60	-204.79	-396.81	-193.8%
Other Current Liabilities				
Payroll Liabilities				
City of Wilmington	67.22	51.67	15.55	30.1%
Delaware Withholding	211.16	144.60	66.56	46.0%
Federal	277.00	218.00	59.00	27.1%
Medicare	78.80	54.24	24.56	45.3%
Social Security	-135.70	-240.78	105.08	43.6%
Total Payroll Liabilities	498.48	227.73	270.75	118.9%
Total Other Current Liabilities	498.48	227.73	270.75	118.9%
Total Current Liabilities	-103.12	22.94	-126.06	-549.5%
Total Liabilities	-103.12	22.94	-126.06	-549.5%
Equity				
3900 - Retained Earnings	37,397.84	29,642.20	7,755.64	26.2%
Net Income	-275.38	6,570.70	-6,846.08	-104.2%
Total Equity	37,122.46	36,212.90	909.56	2.5%
TOTAL LIABILITIES & EQUITY	37,019.34	36,235.84	783.50	2.2%

**Northern Delaware Intergroup
Profit & Loss Budget vs. Actual
January through November 2018**

	Jan - Nov 18	Budget	\$ Over Budget	% of Budget
Income				
Office Income				
Newsletter	40.00	30.00	10.00	133.3%
IG Office Rental Income	25.00	75.00	-50.00	33.3%
Meeting List	2,327.00	2,475.00	-148.00	94.0%
Total Office Income	2,392.00	2,580.00	-188.00	92.7%
Contributions				
Individual Donations	3,709.35	4,066.51	-357.16	91.2%
Group Contributions	46,593.28	49,221.49	-2,628.21	94.7%
Total Contributions	50,302.63	53,288.00	-2,985.37	94.4%
Interest Income				
Interest Savings	0.20	0.46	-0.26	43.5%
Total Interest Income	0.20	0.46	-0.26	43.5%
Literature Sales	11,404.23	12,660.65	-1,256.42	90.1%
Special Event Income				
Fall Breakfast 50/50	418.00	477.00	-59.00	87.6%
Spring Breakfast 50/50	701.00	624.00	77.00	112.3%
Spring Breakfast Tickets	3,484.00	3,822.00	-338.00	91.2%
Blue Rocks Game	495.00	979.00	-484.00	50.6%
50/50 Fall Picnic	40.00	129.00	-89.00	31.0%
Fall Breakfast Tickets	2,574.00	3,731.00	-1,157.00	69.0%
Longtimers Meeting	117.00			
Total Special Event Income	7,829.00	9,762.00	-1,933.00	80.2%
Total Income	71,928.06	78,291.11	-6,363.05	91.9%
Cost of Goods Sold				
Cost of Goods Sold	6.92			
Total COGS	6.92			
Gross Profit	71,921.14	78,291.11	-6,369.97	91.9%
Expense				
69810 - Bank Service Charges	0.00	0.00	0.00	0.0%
Literature				
Literature	10,842.36	12,067.69	-1,225.33	89.8%
Grapevine	108.00	52.14	55.86	207.1%
Inventory Adjustments	216.63			
Total Literature	11,166.99	12,119.83	-952.84	92.1%
Office Expense				
Miscellaneous Exp	-1.78	0.00	-1.78	100.0%
IG Monthly Meeting Rent	250.00	250.00	0.00	100.0%
State Franchise Tax	228.00	25.00	203.00	912.0%
Bank Charges	57.00	21.00	36.00	271.4%
Copier	1,789.39	1,760.00	29.39	101.7%
Insurance				
Workers Compensation	0.00	-601.00	601.00	0.0%
Insurance - Other	681.01	681.01	0.00	100.0%
Total Insurance	681.01	80.01	601.00	851.2%
Software & Equipment				
Supplies	613.61	297.81	315.80	206.0%
Postage	2,450.00	2,074.63	375.37	118.1%
Rent	335.85	267.26	68.59	125.7%
Telephone & Internet	12,075.00	12,100.00	-25.00	99.8%
Utilities	2,534.48	1,997.16	537.32	126.9%
Office Expense - Other	978.26	769.49	208.77	127.1%
Office Expense - Other	0.00	10.00	-10.00	0.0%
Total Office Expense	21,990.82	19,652.36	2,338.46	111.9%
Payroll Expenses				
Quickbooks Payroll Fees	474.00	414.00	60.00	114.5%
Gross Wages	30,327.15	28,789.50	1,537.65	105.3%
Payroll Taxes	2,320.02	2,205.07	114.95	105.2%
Total Payroll Expenses	33,121.17	31,408.57	1,712.60	105.5%

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12/18/18

Accrual Basis

**Northern Delaware Intergroup
Profit & Loss Budget vs. Actual
January through November 2018**

	<u>Jan - Nov 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Special Event Expense				
Spring Breakfast	2,692.43	2,872.93	-180.50	93.7%
Blue Rocks Game	455.00	900.00	-445.00	50.6%
Fall Picnic	463.95	739.29	-275.34	62.8%
Fall Breakfast	2,035.50	2,834.88	-799.38	71.8%
Longtimers Meeting	270.66	100.00	170.66	270.7%
Total Special Event Expense	<u>5,917.54</u>	<u>7,447.10</u>	<u>-1,529.56</u>	<u>79.5%</u>
Total Expense	<u>72,196.52</u>	<u>70,627.86</u>	<u>1,568.66</u>	<u>102.2%</u>
Net Income	<u>-275.38</u>	<u>7,663.25</u>	<u>-7,938.63</u>	<u>-3.6%</u>

Northern Delaware Intergroup MONTHLY CONTRIBUTION SUMMARY

12/28/18

November 2018

Accrual Basis

	Nov 18	Jan - Nov 18
AA Basics Group	0.00	323.40
Agnostic Delaware	0.00	400.00
Alone Together Group	0.00	300.00
Augustine Beginners Group	0.00	90.00
Basic Big Book	0.00	240.00
Beginners Freedom Group	0.00	200.00
Bellefonte Group	100.00	200.00
Big Book Study Monday	0.00	150.00
Brandywine Springs Group	0.00	120.00
Canby Park Group	0.00	75.00
Carry The Message Friday Night	0.00	50.00
Carry The Message Group	0.00	50.00
Cedars Tuesday Night Group	0.00	269.00
Christ Church Group	0.00	286.20
Conscious Contact	0.00	1,346.70
Courage to Change Group	0.00	546.34
Dawn Patrol Patrol Group	0.00	2,622.18
Delaware City Group	0.00	509.90
Displaced Park Place	0.00	1,014.52
Doorkeepers Group	0.00	164.00
Downtowner's Group	0.00	200.00
Early Risers Group	0.00	3,833.43
ESH Group-Newark	0.00	192.00
ESH Group -Wilm.	0.00	750.00
Eye Opener Group	179.06	2,527.65
Fairfax Speaker Meeting	0.00	675.00
First Stop Wednesday Group	0.00	130.00
First Things First Group	0.00	7.00
Five Alive Group	0.00	1,290.00
Freedom Group	0.00	190.00
Fresh Air Group	0.00	150.00
GOYA Group	160.00	760.00
Greenhill Beginners Group	0.00	925.00
Greenhill Open Step Group	0.00	300.00
Growing & Learning Group	0.00	1,000.00
Happy Hour Group	0.00	175.00
Hockessin Women's Group	0.00	245.00
How It Works Group	0.00	100.00
Hudson Center Group	0.00	305.00
In Bills Step Group	0.00	319.71
Just Do It Group	0.00	150.00
Just for Today Group	0.00	1,274.00
Keep It Simple Group, Wilmington	0.00	35.00
Kingswood Mens Group	400.00	1,204.15
Ladies Of Literature	5.50	136.00
Lamplighters Group	0.00	150.00
Landenberg Group	50.00	200.00
Late for Dinner Group	240.00	840.00
Living in the Solution Group	0.00	78.50
main Street Big Book	0.00	435.00
Men of New Garden Group	0.00	312.65
Middletown	0.00	75.00
Middletown Step and Tradition	0.00	100.00
Millennium Group	0.00	100.00
More Will Be Revealed	0.00	21.00
New Castle Group	0.00	200.00
New Day Group	0.00	1,927.00
New Life Group	0.00	200.00
Newport Breakdown	0.00	629.98
No Excuses Group	0.00	400.00
North St. George's Group	0.00	205.00
Pencader Group	300.00	1,100.00
Pike Creek Group	0.00	282.50
Pioneers Group	0.00	75.00
Promises Women	0.00	183.00
Rainbow Group	0.00	1.00

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12/28/18

Accrual Basis

Northern Delaware Intergroup
MONTHLY CONTRIBUTION SUMMARY
November 2018

	<u>Nov 18</u>	<u>Jan - Nov 18</u>
Raphael Group	90.00	247.45
Red Lion-Sat Morning Group	0.00	805.46
S.O.S Group	0.00	317.37
Saturday Solutions	30.00	80.00
Second Chance Group	0.00	1,151.55
Serenity at Sunrise	0.00	655.90
SerenityFor The Week Group	0.00	1,020.00
Silver Fox Group	0.00	200.00
Silverbrook Group	0.00	360.00
Sisters in Serenity Group	0.00	550.46
Sober and Gay Group	0.00	246.60
Spirit Of Truth	0.00	824.75
Stepping Stones Group	0.00	125.00
The Forgotten Steps	0.00	4.70
Today Group, Wilmington	0.00	289.80
Tuesday Big Book Group	0.00	150.00
Twelve and Twelve Group	0.00	140.00
Twelve and Twelve Step	0.00	360.00
Twelve Keys To Freedom Group	0.00	110.50
Ventilator's Group	0.00	1,989.22
Vet's Group	0.00	200.00
Walking In Her Footsteps	0.00	52.00
Welcome Group	0.00	440.00
Wilmington Group	0.00	200.00
Women's Friday Morning Group	0.00	559.21
Yorklyn Diner Group	0.00	2,100.00
Zion Tuesday Night Group	0.00	66.50
TOTAL	<u>1,554.56</u>	<u>46,593.28</u>