

October 3, 2018
NDI Intergroup
Meeting Minutes

1. Call To Order: Shelly called the meeting to order at 7pm.

2. **RESPONSIBILITY PLEDGE**

I am Responsible. When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.

3. Preamble: John read the preamble.

4. Anniversaries: None

5. New Reps: Mike from Newport Breakdown, Tom from Just For Today, Vince from Just Do It and Sonny from Augustine Beginners.

6. Minutes of Previous Meeting: One correction: Bill F. is from Freedom Group, not Dawn Patrol. Accepted after correction.

7. Treasurer's Report: Meaghan wasn't present, Shelly gave the report.

- There is a mistake on the "Profit and Loss vs. Actual" page. Under Total Payroll Expenses Budget \$22,3996.05 is incorrect. Dick H. will be going to the office next week to correct that page.
- Membership asked at the last meeting for the entire Treasurer's Report be given out, so the entire report was emailed to reps and available at the meeting.

	Actual	Budget	% Change
Individual	\$ 618.80	\$ 864.50	-28.4%
Group	\$ 37,124.50	\$ 36,328.25	2.2%
Total	\$ 37,743.30	\$ 37,192.75	1.5%

Net Income

Income	\$ 51,678.58	\$ 53,920.98	-4.2%
Expense	\$ 51,525.97	\$ 48,857.01	5.5%
Surplus/(Deficit)	\$ 152.61	\$ 5,063.97	-97.0%

Prudent Reserve

Total Reserve	\$ 37,535.79	4.4 months
*Prudent Reserve	\$ 25,762.99	3.0 months
Surplus/(Deficit)	\$ 11,772.81	1.4 months

8. Chairperson's Report: Shelly reported:

- Gary (Chairman) is not present, and he was not at the last Steering Committee meeting.
- He has to miss one more meeting, which will be the next Steering meeting, after that Steering Committee will move forward and make a decision on where they go from there. This is a decision made by Steering, not membership.
- Shelly will be using Roberts Rule of Order at every meeting from now on.
- The Steering Committee will also be updating the Office Guidelines and the Financial Guidelines that were written in 2010.
- At the last meeting, Dawn Patrol wrote Steering Committee a letter stating their disapproval of the office coordinator's raise and the process that took place. Shelly has answered their letter but there was no contact information on the letter for her to send it to.

9. Vice Chairperson Report: Shelly reported:

- Shelly stressed the fact that the intergroup reps have to take the information we give them back to their groups.
- One example is the prison Big Books. Suzanne gives a report every month and thanks the groups that donated books that month. The office was made aware that some groups are asking where the money for the prison books is going. We tell the reps every month how many books we need and how many we've received.
- We have a new special events chair, Denise B.

10. Central Office Report: Jaime reported:

- Talked about home answering and how important it is. The office is always looking for volunteers for home answering.
- Asked reps to make sure that their info on the sign in sheets is accurate and readable.

AA/Info: 157

12 Step Calls: 19

Member/Misc. Calls: 144

Al-anon: 12

Alateen: 0

Home Answering: 51

Visitors: 164

TOTAL CALLS/CONTACTS: 547

11) Committee Reports:

A) CPC/Public Information: Still looking for someone to chair this commitment.

B) Institutional Committee: Brandon handed over the position to Trudi.

C) Finance Committee: Steve did not attend.

D) Special Events Committee: Denise reported:

- Told everyone a little about herself and that she was excited about taking the commitment.
- Fall Breakfast tickets and/or money needs to be in the office by 4:30pm on Thursday, 10/18.

E) Corrections: Suzanne reported:

- Thank you for the donations! This month Early Risers donated 33 books, Friday Women's Meeting donated 10 books, personal donation of 2 books and 12 Keys to Freedom Group donated 4 books.
- A new group of inmates will begin their 12 weeks tonight at Smyrna (62 men). Suzanne showed everyone the "Guide" we use at Smyrna for the inmates.
- There are 32 books in the office plus the donations, all the books were taken to Smyrna tonight.

F) Web: No report

G) Unity: No report

H) Literature: No Report

12. Old Business:

- Shelly announced that she will be having a meeting with the Finance Chair, Dick H. and Bill F. to review finances and whether we can afford to pay someone to just work on Tuesdays, instead of the volunteers that we have now.
- Meeting minutes will be amended by Jaime before they are posted.

13. New Business:

- Anna from AA Basics expressed that her group did not like the idea of the poster board that had pictures of people in the program that have died, called the "Angels of Sobriety". She said that it breaks anonymity because all of our events are open to anyone.
- The poster board discussion was tabled until we can speak with World Services and get their take on it.

14. Group Concerns:

- John from 12 Keys to Freedom read a letter from his group. The committee was not given a copy of it.
- It stated that the 12 Keys to Freedom group was withholding any donations until the committee can prove that we have enough money to give Jaime a raise (which started in August and was voted on).
- Shelly replied to the letter stating that she has done research and we are actually going to under budget at the end of the year, as far as the salary increase goes.
- Bill F. from Freedom Group pointed out that there was a mistake on page 2, where it says the money that was budgeted for this year in employee salary. Shelly said that we would fix that and we would send out the correct financial report to reps and will post it on website.
- A question was asked about our lease, if we could get something cheaper.
- Jaime answered that we are in a 3 year commitment with Trolley, LLC. Every 3 years, if someone brings it up, we get a committee together to research other places. We have 1 more year before our lease is up.

15. Close Shelly closed the meeting at 7:50pm. There was a moment of silence for the passing of Jay K, who used to be the special events chair years ago.

