

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

Financial Summary and Reports

To: Membership & Steering Committee
From: Adam U -Treasurer
Subject: Monthly Financial Summary and Reports
Prepared: September 26, 2016

Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

Key Financial Measurements

Contributions -- Thank you for your generosity!

Individual	\$	934.37	16.8% above previous year
Group	\$	37,779.35	24.9% above previous year
Total	\$	38,713.72	\$ 7,674.46 above previous year 24.7% above previous year

Net Income

Income	\$	57,188.16	18.9% above previous year
Expense	\$	51,465.72	-1.1% below previous year
Surplus/(Deficit)	\$	5,722.44	\$ 9,640.28 above previous year 246.1% above previous year

Prudent Reserve

Total Reserve	\$	19,320.31	4.6 months
*Prudent Reserve	\$	12,638.89	3.0 months
Surplus/(Deficit)	\$	6,681.42	1.6 months = 48 days

*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual expenses excluding literature and special events.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

**PRUDENT RESERVE PREVIOUS YEAR COMPARISON
(Excludes Inventory & Special Events)**

Year To Date: **9/26/2016**

	9/26/16	9/26/15	Surplus / (Deficit)	% Change
ASSETS				
Checking	\$ 16,618.49	\$ 8,165.50	\$ 8,452.99	103.5%
Petty Cash	\$ 123.79	\$ 158.57	\$ (34.78)	-21.9%
Prepaid Sales (PI-CPC Donation)	\$ (218.24)	\$ (275.04)	\$ 56.80	-20.7%
Savings	\$ 2,464.81	\$ 2,464.35	\$ 0.46	0.0%
Accounts Receivable	\$ (100.00)	\$ (100.00)	\$ -	
Undeposited Funds	\$ 735.82	\$ 163.50	\$ 572.32	
Total Assets	\$ 19,624.67	\$ 10,576.88	\$ 9,047.79	85.5%

LIABILITIES				
Accounts Payable	\$ (204.24)	\$ 261.49	\$ (465.73)	-178.1%
Payroll Liabilities	\$ 508.60	\$ 515.90	\$ (7.30)	-1.4%
Total Liabilities	\$ 304.36	\$ 777.39	\$ (473.03)	-60.8%

EQUITY				
Total Assets	\$ 19,624.67	\$ 10,576.88	\$ 9,047.79	85.5%
Less Total Liabilities	\$ 304.36	\$ 777.39	\$ (473.03)	-60.8%
Total Equity	\$ 19,320.31	\$ 9,799.49	\$ 9,520.82	97.2%

MONTHLY EXPENSE - Actual Expense (excludes literature & special events expenses)			
2016 Expense / Prudent Reserve		2015 Expense / Prudent Reserve	
\$ 37,916.67	total year to date	\$ 41,121.59	total year to date
\$ 4,212.96	9 month average	\$ 4,569.07	9 month average
\$ 12,638.89	average 3 months YTD	\$ 13,707.20	average 3 months YTD

RESERVE - ACTUAL				
	2016	2015	Surplus / (Deficit)	% Change
Total Reserve	\$ 19,320.31	\$ 9,799.49	\$ 9,520.82	97.2%
Prudent Reserve	\$ 12,638.89	\$ 13,707.20	\$ (1,068.31)	-7.8%
Surplus / (Deficit)	\$ 6,681.42	\$ (3,907.71)	\$ 10,589.13	-271.0%

RESERVE - EQUITY	2016		2015	
	Months In Reserve	Amount	Months In Reserve	Amount
Assets	4.7	\$ 19,624.67	2.3	\$ 10,576.88
Less Liabilities	0.1	\$ 304.36	0.2	\$ 777.39
Total Reserve / Equity	4.6	\$ 19,320.31	2.1	\$ 9,799.49

Northern Delaware Intergroup
Group Contributions Summary - Membership
 THANK YOU FOR YOUR GENEROUS SUPPORT!

	<u>Jan 1 - Sep 26, 16</u>	<u>Jan 1 - Sep 26, 15</u>
3-7-11 Group	0.00	150.00
AA Basics Group	397.80	447.90
Agnostic Delaware	616.71	0.00
Alone Together Group	150.00	150.00
Anonymous Group	255.94	0.00
Arden Group	60.00	120.00
Augustine Beginners Group	40.00	50.00
Basic Big Book	170.00	240.00
Beginners Freedom Group	396.00	0.00
Bellefonte Group	225.00	250.00
Brandywine Springs Group	100.00	75.00
Canby Park Group	135.06	138.24
Carry The Message Group	80.00	0.00
Cedars Tuesday Night Group	175.00	140.00
Chadds Ford Big Book	75.00	75.00
Christ Church Group	260.40	334.80
Conscious Contact	570.00	357.00
Courage to Change Group	161.09	139.54
Dawn Patrol Patrol Group	3,730.23	1,238.67
Delaware City Group	377.40	427.00
Displaced Park Place	659.22	783.41
Doorkeepers Group	345.72	145.50
Downtowner's Group	240.00	0.00
Early Risers Group	3,343.16	2,529.15
ESH Group-Newark	370.00	315.00
Eye Opener Group	2,703.44	2,395.40
First Stop Friday Group	840.00	570.00
First Stop Wednesday Group	130.00	180.00
Five Alive Group	900.00	450.00
Freedom Group	100.00	100.00
Fresh Air Group	213.00	125.00
Friendship House Group	20.00	0.00
Glasgow Pines Group	25.00	0.00
God Step	90.00	0.00
GOYA Group	900.00	770.00
Greenhill Beginners Group	871.16	1,027.38
Greenhill Open Step Group	250.00	394.00
Greenwood Group	200.00	100.00
Growing & Learning Group	600.00	300.00
Growth Group	0.00	300.00
Happy Hour Group	50.00	180.00
Hockessin Women's Group	140.00	157.00
How It Works Group	150.00	50.00
Hudson Center Group	300.00	250.00

**Northern Delaware Intergroup
 Group Contributions Summary - Membership
 THANK YOU FOR YOUR GENEROUS SUPPORT!**

	<u>Jan 1 - Sep 26, 16</u>	<u>Jan 1 - Sep 26, 15</u>
humble beginnings	60.00	0.00
IGM Basket	20.50	0.00
In Bills Step Group	218.00	183.50
Into Action Group	200.00	300.00
Just Do It Group	67.00	0.00
Just for Today Group	555.50	845.00
Keep It Simple Group, Wilmington	25.00	212.00
Kingswood Mens Group	650.00	1,050.00
Ladies Of Literature	180.00	90.00
Lamplighters Group	200.00	400.00
Landenberg Group	180.00	140.00
Late for Dinner Group	650.00	583.00
Living in the Solution Group	103.50	45.50
Member	2.80	0.00
Men of New Garden Group	610.65	236.91
Middletown	0.00	186.21
Millennium Group	0.00	100.00
Naamans Step Group	0.00	144.00
New Day Group	1,341.59	712.35
New Hope Group	111.00	0.00
New Life Group	250.00	300.00
Newark Group	108.00	111.59
Newport Breakdown	431.01	380.00
Newport Group	71.52	70.00
No Excuses Group	0.00	115.50
North St. George's Group	225.00	170.00
Pacific Group	250.87	330.00
Pencader Group	120.00	100.00
Pike Creek Group	399.00	360.00
Promises Women	95.00	0.00
Promises Womens	82.00	0.00
Raphael Group	25.00	0.00
Red Lion-Sat Morning Group	644.18	0.00
Red Lion Search for Serenity Group	480.00	690.00
S.O.S Group	250.00	147.92
SAGA Group	141.28	0.00
Second Chance Group	305.00	509.80
Serenity at Sunrise	38.00	110.00
Serenity Seekers Group	0.00	206.87
SerenityFor The Week Group	660.99	690.00
Silver Fox Group	100.00	50.00
Silverbrook Group	280.00	165.00
Sisters in Serenity Group	355.00	268.80
Sober and Gay Group	0.00	152.82

Northern Delaware Intergroup
Group Contributions Summary - Membership
 THANK YOU FOR YOUR GENEROUS SUPPORT!

	<u>Jan 1 - Sep 26, 16</u>	<u>Jan 1 - Sep 26, 15</u>
Solutions Group	162.00	0.00
Spirit Of Truth	65.96	200.00
Stepping Stones Group	250.00	150.00
Sunday Literature Meeting	57.00	110.00
Sunrise Group	45.00	0.00
Swanwyck Holloway Terrace Group	0.00	25.00
Today Group, Wilmington	166.20	327.00
Trolley Square BB	350.00	400.00
Tuesday Big Book Group	270.00	30.00
Twelve and Twelve Group	120.00	160.00
Twelve and Twelve Step	120.00	0.00
Twelve Keys To Freedom Group	95.06	0.00
Upper Room Group	254.45	165.80
US Group	34.40	107.00
Vet's Hospital Group	100.00	0.00
Veterans	50.00	0.00
Welcome Group	1,000.00	0.00
Wilmington Group	200.00	200.00
Women's Friday Morning Group	385.56	415.74
Women's Sober Hour Group	0.00	186.40
Yorklyn Diner Group	2,100.00	2,100.00
Zion Tuesday Night Group	50.00	50.40
TOTAL	<u>37,779.35</u>	<u>30,239.10</u>

Northern Delaware Intergroup
Balance Sheet - Previous Year Comparison
As of September 26, 2016

	<u>Sep 26, 16</u>	<u>Sep 26, 15</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Checking	16,618.49	8,165.50	8,452.99	103.52%
Petty Cash Fund	123.79	158.57	-34.78	-21.93%
Prepaid Sales	-218.24	-275.04	56.80	20.65%
Savings	2,464.81	2,464.35	0.46	0.02%
Total Checking/Savings	<u>18,988.85</u>	<u>10,513.38</u>	<u>8,475.47</u>	<u>80.62%</u>
Accounts Receivable				
Accounts Receivable	-100.00	-100.00	0.00	0.0%
Total Accounts Receivable	<u>-100.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>0.0%</u>
Other Current Assets				
Inventory Asset	4,580.44	4,803.99	-223.55	-4.65%
Undeposited Funds	735.82	163.50	572.32	350.04%
Total Other Current Assets	<u>5,316.26</u>	<u>4,967.49</u>	<u>348.77</u>	<u>7.02%</u>
Total Current Assets	<u>24,205.11</u>	<u>15,380.87</u>	<u>8,824.24</u>	<u>57.37%</u>
TOTAL ASSETS	<u><u>24,205.11</u></u>	<u><u>15,380.87</u></u>	<u><u>8,824.24</u></u>	<u><u>57.37%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	-204.24	261.49	-465.73	-178.11%
Total Accounts Payable	<u>-204.24</u>	<u>261.49</u>	<u>-465.73</u>	<u>-178.11%</u>
Other Current Liabilities				
Payroll Liabilities				
City of Wilmington	95.76	94.04	1.72	1.83%
Delaware Withholding	272.78	265.98	6.80	2.56%
Federal	272.00	280.00	-8.00	-2.86%
Medicare	64.58	66.06	-1.48	-2.24%
Social Security	-196.52	-190.18	-6.34	-3.33%
Total Payroll Liabilities	<u>508.60</u>	<u>515.90</u>	<u>-7.30</u>	<u>-1.42%</u>
Total Other Current Liabilities	<u>508.60</u>	<u>515.90</u>	<u>-7.30</u>	<u>-1.42%</u>
Total Current Liabilities	<u>304.36</u>	<u>777.39</u>	<u>-473.03</u>	<u>-60.85%</u>
Total Liabilities	<u>304.36</u>	<u>777.39</u>	<u>-473.03</u>	<u>-60.85%</u>
Equity				
3900 - Retained Earnings	18,178.31	18,521.32	-343.01	-1.85%
Net Income	5,722.44	-3,917.84	9,640.28	246.06%
Total Equity	<u>23,900.75</u>	<u>14,603.48</u>	<u>9,297.27</u>	<u>63.67%</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,205.11</u></u>	<u><u>15,380.87</u></u>	<u><u>8,824.24</u></u>	<u><u>57.37%</u></u>

Northern Delaware Intergroup
Statement of Activities YTD - Previous Year Comparison
January 1 through September 26, 2016

	<u>Jan 1 - Sep 26, 16</u>	<u>Jan 1 - Sep 26, 15</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
Office Income				
Newsletter	30.00	75.00	-45.00	-60.0%
IG Office Rental Income	175.00	200.00	-25.00	-12.5%
Meeting List	2,684.00	2,756.00	-72.00	-2.61%
Total Office Income	<u>2,889.00</u>	<u>3,031.00</u>	<u>-142.00</u>	<u>-4.69%</u>
Contributions				
Individual Donations	934.37	800.16	134.21	16.77%
Group Contributions	37,779.35	30,239.10	7,540.25	24.94%
Total Contributions	<u>38,713.72</u>	<u>31,039.26</u>	<u>7,674.46</u>	<u>24.73%</u>
District Contribution	0.00	1.40	-1.40	-100.0%
Interest Income				
Interest Savings	0.29	0.32	-0.03	-9.38%
Total Interest Income	<u>0.29</u>	<u>0.32</u>	<u>-0.03</u>	<u>-9.38%</u>
Literature Sales	9,921.45	8,083.84	1,837.61	22.73%
Special Event Income				
Union Game 2015	0.00	84.00	-84.00	-100.0%
Spring Breakfast 50/50	383.70	450.00	-66.30	-14.73%
Spring Breakfast Tickets	3,146.00	3,072.00	74.00	2.41%
Blue Rocks Game	781.00	690.00	91.00	13.19%
50/50 Fall Picnic	183.00	90.00	93.00	103.33%
Fall Breakfast Tickets	1,170.00	1,524.00	-354.00	-23.23%
GSO Bus Trip	0.00	35.00	-35.00	-100.0%
Total Special Event Income	<u>5,663.70</u>	<u>5,945.00</u>	<u>-281.30</u>	<u>-4.73%</u>
Total Income	<u>57,188.16</u>	<u>48,100.82</u>	<u>9,087.34</u>	<u>18.89%</u>
Cost of Goods Sold				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Gross Profit	<u>57,188.16</u>	<u>48,100.82</u>	<u>9,087.34</u>	<u>18.89%</u>
Expense				
Literature				
Literature	9,341.12	7,375.79	1,965.33	26.65%
Grapevine	52.14	52.14	0.00	0.0%
Inventory Adjustments	-22.02	0.00	-22.02	-100.0%
Literature - Other	32.00	0.00	32.00	100.0%
Total Literature	<u>9,403.24</u>	<u>7,427.93</u>	<u>1,975.31</u>	<u>26.59%</u>
Office Expense				
IG Monthly Meeting Rent	200.00	200.00	0.00	0.0%
State Franchise Tax	0.00	25.00	-25.00	-100.0%
Copier	2,532.88	2,972.45	-439.57	-14.79%
Insurance				
Liability & Property	0.00	752.34	-752.34	-100.0%
Workers Compensation	923.00	1,252.00	-329.00	-26.28%
Insurance - Other	301.50	0.00	301.50	100.0%
Total Insurance	<u>1,224.50</u>	<u>2,004.34</u>	<u>-779.84</u>	<u>-38.91%</u>
Maintenance	0.00	7.98	-7.98	-100.0%
Software & Equipment	608.62	66.46	542.16	815.77%
Supplies	1,202.66	799.47	403.19	50.43%
Postage	142.32	119.69	22.63	18.91%

Northern Delaware Intergroup
Statement of Activities YTD - Previous Year Comparison
 January 1 through September 26, 2016

	<u>Jan 1 - Sep 26, 16</u>	<u>Jan 1 - Sep 26, 15</u>	<u>\$ Change</u>	<u>% Change</u>
Rent	9,494.58	8,834.10	660.48	7.48%
Telephone & Internet	1,362.06	1,705.95	-343.89	-20.16%
Utilities	616.42	884.47	-268.05	-30.31%
Total Office Expense	<u>17,384.04</u>	<u>17,619.91</u>	<u>-235.87</u>	<u>-1.34%</u>
Payroll Expenses				
Quickbooks Payroll Fees	464.27	305.46	158.81	51.99%
Gross Wages	19,398.70	21,636.75	-2,238.05	-10.34%
Payroll Taxes	1,484.00	1,655.21	-171.21	-10.34%
Total Payroll Expenses	<u>21,346.97</u>	<u>23,597.42</u>	<u>-2,250.45</u>	<u>-9.54%</u>
Special Event Expense				
Spring Breakfast	2,327.50	2,286.00	41.50	1.82%
Blue Rocks Game	905.00	495.00	410.00	82.83%
Fall Picnic	401.18	434.82	-33.64	-7.74%
Longtimers Meeting	100.00	0.00	100.00	100.0%
Total Special Event Expense	<u>3,733.68</u>	<u>3,215.82</u>	<u>517.86</u>	<u>16.1%</u>
Tax Penalties & Assessments				
Federal	2.20	0.00	2.20	100.0%
Local	0.00	0.00	0.00	0.0%
Total Tax Penalties & Assessments	<u>2.20</u>	<u>0.00</u>	<u>2.20</u>	<u>100.0%</u>
66900 - Reconciliation Discrepancies	<u>-404.41</u>	<u>157.58</u>	<u>-561.99</u>	<u>-356.64%</u>
Total Expense	<u>51,465.72</u>	<u>52,018.66</u>	<u>-552.94</u>	<u>-1.06%</u>
Net Income	<u><u>5,722.44</u></u>	<u><u>-3,917.84</u></u>	<u><u>9,640.28</u></u>	<u><u>246.06%</u></u>

Northern Delaware Intergroup
Statement of Activities YTD - Budget Comparison
January 1 through September 26, 2016

	<u>Jan 1 - Sep 26, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Office Income				
Newsletter	30.00	75.00	-45.00	40.0%
IG Office Rental Income	175.00	221.67	-46.67	78.95%
Meeting List	2,684.00	2,782.60	-98.60	96.46%
Total Office Income	<u>2,889.00</u>	<u>3,079.27</u>	<u>-190.27</u>	<u>93.82%</u>
Contributions				
Individual Donations	934.37	794.83	139.54	117.56%
Group Contributions	37,779.35	30,189.56	7,589.79	125.14%
Total Contributions	<u>38,713.72</u>	<u>30,984.39</u>	<u>7,729.33</u>	<u>124.95%</u>
Interest Income				
Interest Savings	0.29	0.36	-0.07	80.56%
Total Interest Income	<u>0.29</u>	<u>0.36</u>	<u>-0.07</u>	<u>80.56%</u>
Literature Sales	9,921.45	8,113.91	1,807.54	122.28%
Special Event Income				
Union Game 2015	0.00	84.00	-84.00	0.0%
Spring Breakfast 50/50	383.70	450.00	-66.30	85.27%
Spring Breakfast Tickets	3,146.00	3,072.00	74.00	102.41%
Blue Rocks Game	781.00	690.00	91.00	113.19%
50/50 Fall Picnic	183.00	78.00	105.00	234.62%
Fall Breakfast Tickets	1,170.00	1,717.60	-547.60	68.12%
Total Special Event Income	<u>5,663.70</u>	<u>6,091.60</u>	<u>-427.90</u>	<u>92.98%</u>
Total Income	<u>57,188.16</u>	<u>48,269.53</u>	<u>8,918.63</u>	<u>118.48%</u>
Gross Profit	57,188.16	48,269.53	8,918.63	118.48%
Expense				
Literature				
Literature	9,341.12	7,412.73	1,928.39	126.02%
Grapevine	52.14	52.14	0.00	100.0%
Inventory Adjustments	-22.02	0.00	-22.02	100.0%
Literature - Other	32.00	0.00	32.00	100.0%
Total Literature	<u>9,403.24</u>	<u>7,464.87</u>	<u>1,938.37</u>	<u>125.97%</u>
Office Expense				
IG Monthly Meeting Rent	200.00	196.67	3.33	101.69%
State Franchise Tax	0.00	25.00	-25.00	0.0%
Copier	2,532.88	2,807.28	-274.40	90.23%
Insurance				
Liability & Property	0.00	303.68	-303.68	0.0%
Workers Compensation	923.00	997.33	-74.33	92.55%
Insurance - Other	301.50	0.00	301.50	100.0%
Total Insurance	<u>1,224.50</u>	<u>1,301.01</u>	<u>-76.51</u>	<u>94.12%</u>
Software & Equipment	608.62	66.46	542.16	915.77%
Supplies	1,202.66	840.17	362.49	143.15%
Postage	142.32	117.08	25.24	121.56%
Rent	9,494.58	9,310.00	184.58	101.98%
Telephone & Internet	1,362.06	1,322.46	39.60	102.99%
Utilities	616.42	1,102.53	-486.11	55.91%
Total Office Expense	<u>17,384.04</u>	<u>17,088.66</u>	<u>295.38</u>	<u>101.73%</u>
Payroll Expenses				
Quickbooks Payroll Fees	464.27	407.73	56.54	113.87%

Northern Delaware Intergroup
Statement of Activities YTD - Budget Comparison
 January 1 through September 26, 2016

	<u>Jan 1 - Sep 26, 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Gross Wages	19,398.70	21,333.02	-1,934.32	90.93%
Payroll Taxes	1,484.00	1,631.97	-147.97	90.93%
Total Payroll Expenses	<u>21,346.97</u>	<u>23,372.72</u>	<u>-2,025.75</u>	<u>91.33%</u>
Special Event Expense				
Spring Breakfast	2,327.50	2,286.00	41.50	101.82%
Blue Rocks Game	905.00	495.00	410.00	182.83%
Fall Picnic	401.18	260.00	141.18	154.3%
Longtimers Meeting	100.00	0.00	100.00	100.0%
Total Special Event Expense	<u>3,733.68</u>	<u>3,041.00</u>	<u>692.68</u>	<u>122.78%</u>
Tax Penalties & Assessments				
Federal	2.20	0.00	2.20	100.0%
Total Tax Penalties & Assessments	<u>2.20</u>	<u>0.00</u>	<u>2.20</u>	<u>100.0%</u>
66900 - Reconciliation Discrepancies	<u>-404.41</u>	<u>0.00</u>	<u>-404.41</u>	<u>100.0%</u>
Total Expense	<u>51,465.72</u>	<u>50,967.25</u>	<u>498.47</u>	<u>100.98%</u>
Net Income	<u><u>5,722.44</u></u>	<u><u>-2,697.72</u></u>	<u><u>8,420.16</u></u>	<u><u>-212.12%</u></u>