

## NDIAA Operating Budget 2016

To: NDIAA Membership

From: Dan L / Gene M.- Treasurer & Steering Committee

Subject: Proposed 2017 Budget

Prepared: December 30, 2016

Please find the proposed 2017 budget for your consideration and approval.

### Additional Comments:

- According to our bylaws, once our basic financial obligations are met allowing us to continue carrying the message to the sick and suffering, we may participate in other activities that permit us to expand carrying the message (special events & literature). Special events are planned to breakeven on cost or generate a small profit to cover the cost of the fall picnic and to build the prudent reserve during contribution shortfalls.

- One of the largest assumptions that affects this budget is that the group contributions **continue** at the 2016 rate and individual contributions do continue at the current rate.

- Thank you to all the groups and individuals who support NDIAA helping to continue carrying the message for 51 years. We could not serve the community and fellowship without your continued generosity and support!

	Jan - Dec 2017 Budget	Jan - Dec 2016 Actual	Jan - Dec 2015 Actual	\$ Change
<b>INCOME</b>				
<b><u>Income - Other</u></b>				
Newsletter	\$70	\$70	\$95	-\$25
IG Office Rental Income	\$250	\$250	\$325	-\$75
Meeting List	\$3,525	\$3,600	\$3,794	-\$194
<b>Total - Other</b>	<b>\$3,845</b>	<b>\$3,920</b>	<b>\$4,214</b>	<b>-\$294</b>
PI & CPC Committee (donations in reserve)		\$268	\$268	\$0
Individual Donations (assumes \$3,000 donation continues)	\$3,950	\$4,034	\$3,952	\$82
Group Contributions (19% Increase 2016)	\$51,000	\$51,720	\$44,121	\$7,599
<b>Total Contributions</b>	<b>\$54,950</b>	<b>\$55,754</b>	<b>\$48,073</b>	<b>\$7,681</b>
<b>Literature</b>	<b>\$13,000</b>	<b>\$13,622</b>	<b>\$11,025</b>	<b>\$2,597</b>
<b><u>Special Event</u></b>				
Spring Breakfast Tickets	\$3,150	\$3,146	\$3,072	\$74
Spring Breakfast 50/50	\$380	\$384	\$450	-\$66
Blue Rocks Game	\$690	\$781	\$690	\$91
Fall Picnic 50/50	\$180	\$183	\$90	
Fall Breakfast Tickets	\$3,700	\$3,783	\$2,760	\$1,023
Fall Breakfast 50/50	\$700	\$720	\$389	\$331
Longtimers' Meeting	\$131	\$131	\$79	\$52
<b>Total Special Event</b>	<b>\$8,931</b>	<b>\$9,128</b>	<b>\$7,530</b>	<b>\$1,505</b>

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	Jan - Dec 2017 Budget	Jan - Dec 2016 Actual	Jan - Dec 2015 Actual	\$ Change
<b><u>Total Income</u></b>	<b>\$80,726</b>	<b>\$82,424</b>	<b>\$70,841</b>	<b>\$11,490</b>
<b>EXPENSE</b>				
<b><u>Literature</u></b>				
Literature	\$12,800	\$12,799	\$10,121	\$2,678
Grapevine	\$52	\$52	\$52	\$0
<b>Total Literature</b>	<b>\$12,852</b>	<b>\$12,851</b>	<b>\$10,173</b>	<b>\$2,678</b>
<b><u>Office</u></b>				
Rent	\$12,000	\$12,645	\$13,212	-\$568
Copier Lease (\$317/month)	\$3,500	\$3,498	\$3,922	-\$424
Phone & Internet	\$1,665	\$1,816	\$2,004	-\$188
Utilities	\$1,000	\$845	\$1,118	-\$273
Office Supplies	\$1,700	\$1,818	\$1,194	\$624
Workers Compensation (converting in 2016)	\$923	\$923	\$1,252	-\$329
Liability & Property Insurance	\$0	\$0	\$752	-\$752
Postage/Shipping	\$182	\$192	\$151	\$41
Software (Go Daddy & AVG)	\$609	\$609	\$66	\$542
Quickbooks Payroll Service	\$470	\$468	\$311	\$157
Quickbooks Processing Fee	\$24	\$24	\$24	\$0
Delaware State Franchise Tax	\$25	\$0	\$50	
Intergroup Meeting Rent (St. Mark's)	\$275	\$275	\$275	
<b>Total Office</b>	<b>\$22,373</b>	<b>\$23,112</b>	<b>\$24,333</b>	<b>-\$1,170</b>
<b><u>Payroll</u></b>				
Gross Wages	\$30,000	\$26,063	\$29,377	-\$3,314
Payroll Taxes	\$2,300	\$1,994	\$2,247	-\$253
<b>Total Payroll</b>	<b>\$32,300</b>	<b>\$28,057</b>	<b>\$31,624</b>	<b>-\$3,568</b>
<b><u>Special Event</u></b>				
Spring Breakfast	\$2,325	\$2,328	\$2,286	\$42
Blue Rocks Game	\$905	\$905	\$495	\$410
Fall Picnic	\$518	\$518	\$435	\$83
Fall Breakfast	\$2,750	\$2,750	\$2,175	\$575
Longtimers' Meeting	\$132	\$132	\$120	\$12
<b>Total Special Event</b>	<b>\$6,630</b>	<b>\$6,632</b>	<b>\$5,511</b>	<b>\$1,121</b>
<b><u>Total Expense</u></b>	<b>\$74,155</b>	<b>\$70,652</b>	<b>\$71,640</b>	<b>-\$939</b>
<b><u>SURPLUS / (DEFICIT)</u></b>	<b>\$6,571</b>	<b>\$11,772</b>	<b>\$799</b>	<b>\$12,428</b>