

# NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

## *Financial Summary and Reports*

To: Membership & Steering Committee  
From: Gene M. - Treasurer  
Subject: Monthly Financial Summary and Reports  
Prepared: January 21, 2017

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### !Internal Controls

- Bank and Petty Cash reconciliations up to date.
- All taxes, payables and liabilities up to date.

### !Key Financial Measurements

#### *Contributions -- Thank you for your generosity!*

Individual	\$	48.00		2.1% above previous year
Group	\$	5,059.11		82.0% above previous year
Total	\$	5,107.11	\$	2,263.80 above previous year
				79.6% above previous year

#### *Net Income*

Income	\$	5,818.85		54.1% above previous year
Expense	\$	4,506.51		39.1% above previous year
Surplus/(Deficit)	\$	1,312.34	\$	766.39 above previous year
				144.9% above previous year

#### *Prudent Reserve*

Total Reserve	\$	26,496.00		5.9 months
*Prudent Reserve	\$	13,519.53		3.0 months
Surplus/(Deficit)	\$	12,976.47		2.9 months

\*Intergroup financial guidelines suggest 3 months of expenses to be available as prudent reserve. Prudent reserve calculation is based on year to date actual expenses excluding literature and special events.

Additional detailed reports are posted on the NDIAA website to reduce printing costs and to remain transparent with all financial matters. Should you have any suggestions or comments, please email or call the NDIAA office. Thank you for your generous support!

NORTHERN DELAWARE INTERGROUP ALCOHOLICS ANONYMOUS

PRUDENT RESERVE PREVIOUS YEAR COMPARISON  
(Excludes Inventory & Special Events)

Year To Date: 1/21/2017

	1/21/17	1/21/16	Surplus / (Deficit)	% Change
<b>ASSETS</b>				
Checking	\$ 24,349.70	\$ 11,914.09	\$ 12,435.61	104.4%
Petty Cash	\$ 142.17	\$ 85.35	\$ 56.82	66.6%
Prepaid Sales (PI-CPC Donation)	\$ (193.24)	\$ (268.24)	\$ 75.00	-28.0%
Savings	\$ 2,465.01	\$ 2,464.52	\$ 0.49	0.0%
Accounts Receivable	\$ (37.00)	\$ (100.00)	\$ 63.00	
Undeposited Funds	\$ 45.45	\$ 321.40	\$ (275.95)	
<b>Total Assets</b>	<b>\$ 26,772.09</b>	<b>\$ 14,417.12</b>	<b>\$ 12,354.97</b>	<b>85.7%</b>
<b>LIABILITIES</b>				
Total Accounts Payable	\$ (204.24)	\$ 96.92	\$ (301.16)	-241.1%
Total Payroll Liabilities	\$ 480.33	\$ 124.90	\$ 355.43	(355.43)
<b>Total Liabilities</b>	<b>\$ 276.09</b>	<b>\$ 221.82</b>	<b>\$ 54.27</b>	<b>(357.84)</b>
<b>EQUITY</b>				
Total Assets	\$ 31,197.00	\$ 19,234.54	\$ 11,962.46	62.2%
Less Total Liabilities	\$ 276.09	\$ 221.82	\$ 54.27	24.5%
<b>Total Equity</b>	<b>\$ 30,920.91</b>	<b>\$ 19,012.72</b>	<b>\$ 11,908.19</b>	<b>62.6%</b>

MONTHLY EXPENSE - Actual Expense (excludes literature & special events expenses)			
2017 Expense / Prudent Reserve		2016 Expense / Prudent Reserve	
\$ 4,506.51	total year to date	\$ 3,240.61	total year to date
\$ 4,506.51	1 month average	\$ 3,240.61	1 month average
\$ 13,519.53	average 3 months YTD	\$ 9,721.83	average 3 months YTD

RESERVE - ACTUAL				
	2017		2016	
Total Reserve	\$ 26,496.00	\$ 14,195.30	\$ 12,300.70	86.7%
Prudent Reserve	\$ 13,519.53	\$ 9,721.83	\$ 3,797.70	39.1%
<b>Surplus / (Deficit)</b>	<b>\$ 12,976.47</b>	<b>\$ 4,473.47</b>	<b>\$ 8,503.00</b>	<b>190.1%</b>

RESERVE - EQUITY				
	2017		2016	
	Months In Reserve	Amount	Months In Reserve	Amount
Assets	5.9	\$ 26,772.09	4.4	\$ 14,417.12
Less Liabilities	0.1	\$ 276.09	0.1	\$ 221.82
<b>Prudent Reserve Equity</b>	<b>5.8</b>	<b>\$ 26,496.00</b>	<b>4.3</b>	<b>\$ 14,195.30</b>

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Accrual Basis

**Northern Delaware Intergroup**  
**Group Contributions Summary - Membership**  
**THANK YOU FOR YOUR GENEROUS SUPPORT!**

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	Jan 1- 21, 17	Jan 1-21,16
AA Basics Group	90.00	159.45
Agnostic Delaware	0.00	200.00
Arden Group	0.00	60.00
Christ Church Group	73.20	120.00
Dawn Patrol Patrol Group	391 .58	0.00
Delaware City Group	222.00	0.00
Early Risers Group	1,182.90	729.00
ESH Group -Wilm.	150.00	0.00
Eye Opener Group	169.58	250.54
First Stop Wednesday Group	65.00	0.00
Fresh Air Group	90.00	50.00
Friendship House Group	0.00	20.00
Greenhill Beginners Group	120.00	87.00
Greenhill Open Step Group	150.00	0.00
Hockessin Women's Group	0.00	70.00
humble beginnings	0.00	30.00
Living in the Solution Group	13.75	0.00
Member	0.00	2.80
New Day Group	589.00	0.00
New Life Group	50.00	0.00
Newark Group	0.00	108.00
Promises Women	70.00	0.00
Second Chance Group	345.00	0.00
Serenity at Sunrise	0.00	38.00
Trolley Square BB	200.00	0.00
Tuesday Big Book Group	165.00	0.00
Twelve and Twelve Group	0.00	120.00
Upper Room Group	87.00	0.00
US Group	0.00	34.40
Women's Friday Morning Group	135.10	0.00
Yorklyn Diner Group	700.00	700.00
TOTAL	5,059.11	2,779.19

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Accrual Basis

**Northern Delaware Intergroup**  
**Statement of Activities YTD - Previous Year Comparison**  
 January 1 - 21, 2017

	Jan 1- 21, 17	Jan 1- 21, 16	\$ Change	% Change
<b>Income</b>				
Office Income				
IG Office Rental Income	25.00	0.00	25.00	100.0%
Meeting List	175.00	165.00	10.00	6.1%
<b>Total Office Income</b>	<b>200.00</b>	<b>165.00</b>	<b>35.00</b>	<b>21.2%</b>
<b>Contributions</b>				
Individual Donations	48.00	64.12	-16.12	-25.1%
Group Contributions	5,059.11	2,779.19	2,279.92	82.0%
<b>Total Contributions</b>	<b>5,107.11</b>	<b>2,843.31</b>	<b>2,263.80</b>	<b>79.6%</b>
Literature Sales	511.74	612.25	-100.51	-16.4%
<b>Special Event Income</b>				
Spring Breakfast Tickets	0.00	156.00	-156.00	-100.0%
<b>Total Special Event Income</b>	<b>0.00</b>	<b>156.00</b>	<b>-156.00</b>	<b>-100.0%</b>
<b>Total Income</b>	<b>5,818.85</b>	<b>3,776.56</b>	<b>2,042.29</b>	<b>54.1%</b>
<b>Gross Profit</b>	<b>5,818.85</b>	<b>3,776.56</b>	<b>2,042.29</b>	<b>54.1%</b>
<b>Expense</b>				
<b>Literature</b>				
Literature	477.72	579.74	-102.02	-17.6%
Inventory Adjustments	0.00	-22.02	22.02	100.0%
<b>Total Literature</b>	<b>477.72</b>	<b>557.72</b>	<b>-80.00</b>	<b>-14.3%</b>
<b>Office Expense</b>				
IG Monthly Meeting Rent	25.00	25.00	0.00	0.0%
Copier	316.61	0.00	316.61	100.0%
Insurance	0.00	2.00	-2.00	-100.0%
Supplies	11.98	178.42	-166.44	-93.3%
Rent	1,050.00	1,094.58	-44.58	-4.1%
Telephone & Internet	0.00	151.16	-151.16	-100.0%
Utilities	69.13	0.00	69.13	100.0%
<b>Total Office Expense</b>	<b>1,472.72</b>	<b>1,451.16</b>	<b>21.56</b>	<b>1.5%</b>
<b>Payroll Expenses</b>				
Quickbooks Payroll Fees	2.00	2.00	0.00	0.0%
Gross Wages	2,210.00	1,003.00	1,207.00	120.3%
Payroll Taxes	169.07	76.73	92.34	120.3%
<b>Total Payroll Expenses</b>	<b>2,381.07</b>	<b>1,081.73</b>	<b>1,299.34</b>	<b>120.1%</b>
<b>Special Event Expense</b>				
Fall Picnic	175.00	150.00	25.00	16.7%
<b>Total Special Event Expense</b>	<b>175.00</b>	<b>150.00</b>	<b>25.00</b>	<b>16.7%</b>
<b>Total Expense</b>	<b>4,506.51</b>	<b>3,240.61</b>	<b>1,265.90</b>	<b>39.1%</b>
<b>Net Income</b>	<b>1,312.34</b>	<b>535.95</b>	<b>776.39</b>	<b>144.9%</b>

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Accrual Basis

Northern Delaware Intergroup  
Balance Sheet - Previous Year Comparison  
As of January 21, 2017

	Jan 21, 17	Jan 21, 16	\$ Change	%'Chnge
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
Checking	24,349.70	11,914.09	12,435.61	104.4%
Petty Cash Fund	142.17	85.35	56.82	66.6%
Prepaid Sales	-193.24	-268.24	75.00	28.0%
Savings	2,465.01	<u>2,464.52</u>	0.49	<u>0.0%</u>
Total Checking/Savings	26,763.64	14,195.72	12,567.92	88.5%
Accounts Receivable				
Accounts Receivable	-37.00	-100.00	63.00	63.0%
Total Accounts Receivable	-37.00	-100.00	63.00	63.0%
Other Current Assets				
Inventory Asset	4,425.49	4,877.87	-452.38	-9.3%
Undeposited Funds	45.45	<u>260.95</u>	-215.50	<u>-82.6%</u>
Total Other Current Assets	4,470.94	5,138.82	-667.88	-13.0%
Total Current Assets	<u>31,197.58</u>	<u>19,234.54</u>	<u>11,963.04</u>	<u>62.2%</u>
<b>TOTAL ASSETS</b>	<u>31,197.58</u>	<u>19,234.54</u>	<u>11,963.04</u>	<u>62.2%</u>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	-204.24	96.92	-301.16	-310.7%
Total Accounts Payable	-204.24	96.92	-301.16	-310.7%
Other Current Liabilities				
Payroll Liabilities				
City of Wilmington	27.65	12.54	15.11	120.5%
Delaware Withholding	318.20	311.56	6.64	2.1%
Federal	269.00	120.00	149.00	124.2%
Medicare	64.10	29.08	35.02	120.4%
Social Security	-198.62	-348.28	149.66	43.0%
Total Payroll Liabilities	<u>480.33</u>	<u>124.90</u>	<u>355.43</u>	<u>284.6%</u>
Total Other Current Liabilities	<u>480.33</u>	<u>124.90</u>	<u>355.43</u>	<u>284.6%</u>
Total Current Liabilities	<u>276.09</u>	<u>221.82</u>	<u>54.27</u>	<u>24.5%</u>
Total Liabilities	276.09	221.82	54.27	24.5%
Equity				
3000 -Opening Bal Equity	0.00	298.46	-298.46	-100.0%
3900 -Retained Earnings	29,609.15	18,178.31	11,430.84	62.9%
Net Income	1,312.34	535.95	776.39	144.9%
Total Equity	<u>30,921.49</u>	<u>19,012.72</u>	<u>11,908.77</u>	<u>62.6%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>31,197.58</u>	<u>19,234.54</u>	<u>11,963.04</u>	<u>62.2%</u>